

All India Institute of Medical Sciences, Bibinagar

An institute of National Importance under the Ministry of Health and Family Welfare, Govt. of India
Hyderabad Metropolitan Region (HMR) Telangana-508126, India

UG Hostel Handbook

Rules and Regulations



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1. Hostel Administration and Staff

1.1 Hostel Authorities and Definitions

AIIMS Bibinagar has two hostels designated for undergraduate students: the UG Boys' Hostel and the UG Girls' Hostel. These hostels function under the overall supervision of the Dean and are administered through the Office of the Registrar AIIMS Bibinagar. The dean appoints Provost, Wardens, and other hostel officials from among the faculty and administrative members, with the approval of the Executive Director.

Hostel Authority: The team consisting of the Dean, Registrar, Provost, Faculty in-charge of the hostel and Warden. Each serve as a disciplinary authority and is responsible for overall hostel management.

Provost: Officer responsible for supervising all hostels, ensuring policy compliance, and overseeing the general upkeep of facilities. The provost coordinates between wardens and the dean/executive director for hostel-related issues.

Faculty-in-charge of Hostel: The faculty-in-charges are faculty members appointed by the Dean to assist the provost in managing the daily administration, discipline, safety, and welfare of the undergraduate residents of that hostel.

Warden: Warden is responsible for resident welfare, discipline, daily administration, and security within an individual hostel. The warden acts as the primary authority for the assigned hostel.

Hostel Security staff: The hostel security is looked after by outsourced employee, appointed and deputed to the hostel by the Institute. Their responsibility is to maintain strict security services at the hostel.

Resident: Any undergraduate student who has been allotted accommodation and resides in the hostel.

Guest: Means any person who is not a Bonafide student/trainee of AIIMS Bibinagar staying for a shorter duration (usually less than 10 days).

Visitor: Any person who is not a resident of that hostel but is visiting a resident. Parents, relatives, or even other AIIMS residents are considered visitors.

1.2 Hostel Committee

The hostel committee members are appointed by the Dean and include faculty members, hostel wardens, and student representatives. The committee meets periodically to review hostel-related matters and develop appropriate policies. It also conducts surprise inspection of the hostels and regularly monitors cleanliness, maintenance, and other resident-related concerns.

The committee's responsibilities include:

1. To formulate and implement policies related to running of the hostels
2. To oversee and ensure proper implementation of maintenance procedures across hostels.
3. To assist the administration in procurement of hostel related material.
4. To address issues related to hostel security, safety, and overall upkeep of the hostel premises.
5. To serve as a link between the hostel administration and the students.

1.3 Hostel Committee Members

Designation	Role
Hostel Provost	Chairperson
Registrar	Member Secretary
Faculty In-Charge (UG - Boys Hostel)	Member
Faculty In-Charge [PG hostel (Boys)]	Member
Faculty In-Charge (UG Girls Hostel)	Member
Faculty In-Charge [PG hostel (Girls)]	Member
Faculty In-Charge (Nursing)	Member
Hostel Warden (PG hostel)	Member
Hostel Warden (UG hostel)	Member
Dean	Ex officio member
Student Welfare Committee Chairperson	Ex officio member

2. General Code of Conduct

2.1 General Conduct

All residents are expected to adhere to the following:

1. Residents shall always maintain discipline and proper decorum within the hostel premises and throughout the Institute campus.
2. All residents must always carry their valid Institute Identity Card and produce it whenever required.
3. Every individual shall treat others with courtesy, respect, and dignity, irrespective of age, gender, religion, social background, seniority, or field of study.
4. Residents are expected to conduct themselves in a manner that upholds the dignity and reputation of the Institute and the medical profession.

5. The privacy, dignity, and personal belongings of fellow residents, visitors, and guests must be always respected.
6. Residents shall exercise due care in maintaining hostel facilities and all Institute properties.
7. Residents are responsible for keeping their rooms and the surrounding areas clean, hygienic, and properly maintained.
8. **Maintain silence from 10:00 PM to 6:00 AM.**

2.2 Prohibited Activities

The following activities are strictly prohibited:

1. ***Ragging in any form.*** Punishments may include expulsion from the hostel, debarment from examinations, or cancellation of admission. Such acts shall be treated as serious offences and dealt with as per the guidelines of the Hon'ble Supreme Court of India and UGC Regulations.
2. ***Organising social gatherings within hostel premises without prior*** written permission from the hostel warden. Secret meetings or activities in rooms are not permitted.
3. Storing, possessing, or ***bursting firecrackers within the hostel*** or campus.
4. Formation of associations based on region, religion, caste, creed, ideology, or political affiliation.
5. Participation, directly or indirectly, ***in any unauthorized movement, agitation, or strike within the campus or hostel premises.***
6. Consumption, possession, or distribution of ***alcohol, tobacco (including paan, paan masala, gutka), or any narcotic, illicit, or prohibited substances.***
7. Possession, distribution, or viewing of pornographic material.
8. ***Keeping firearms, weapons,*** explosives, LPG cylinders, poisons, or hazardous chemicals in rooms or hostel premises.
9. ***Possession of electrical appliances like induction heaters, electric kettles, cooking gas, fridge, cooler etc. as it possesses a fire hazard***
10. Any form of manhandling, intimidation, violence, group clashes, disorderly conduct, or willful damage to property.
11. Acts of vandalism or graffiti.
12. ***Gambling in any form.***
13. Theft or unauthorized possession of property belonging to the hostel, Institute, or other individuals.
14. Misbehavior with or obstruction to duties of hostel administration, wardens, mess staff, housekeeping staff, or security personnel/staff and faculty member on duty.

15. Collection of money from faculty or staff for events, celebrations, or any other purpose without written permission from the concerned authorities.
16. **Keeping pets**, including animals, birds, reptiles, or fish, within hostel premises.
17. Feeding stray animals within hostel premises.
18. **Engaging private domestic help** or servants within the hostel.
19. **Allowing delivery personnel inside the hostel premises**. All deliveries must be collected at the designated entrance.
20. **Screening or downloading pirated or unauthorized content** using Institute facilities, including Wi-Fi, in rooms or common areas.

Residents must report immediately to the hostel warden/security in the following circumstances:

- Any security concern or perceived threat within the hostel premises.
- Presence of suspicious or unauthorized persons within the hostel area.
- Incidents such as theft, fire, quarrels, bullying, ragging, or similar disturbances.
- Unattended vehicles or suspicious objects found within the hostel premises.
- Any act of vandalism or damage to hostel property.
- Any form of misconduct, harassment, abuse, or ragging.
- Unusual behavior of any resident, including signs of emotional distress, social isolation, lack of response from a room which is locked from inside, unexplained absence, or a missing roommate/resident.
- Accidents, injuries, fires, or other mishaps involving residents within or outside the hostel premises.
- Any criminal, unlawful, or anti-national activity within the hostel premises.
- Any physical health concern or medical emergency affecting a resident. Such information shall be handled with confidentiality and appropriate sensitivity, and urgent medical care shall be arranged whenever required.

3. Resident Movement, Attendance, and Leave Rules

3.1 Hostel Timings

1. While moving in and out of the hostel and Institute premises, the residents should make an entry in the "Resident movement register".
2. When the resident is present on campus, 100% attendance in the hostel is mandatory. Any leave must be reported to the respective warden and hostel office.
3. The main gate of the hostel will be closed at 10:30 PM. Hence, residents should report to the hostel before 10:30 PM.

4. Attendance of residents will be recorded by the warden on duty up to 10:15 PM every night.
5. 100% attendance, which includes informed leave records, shall be mandatory for issuing/forwarding applications for Residence certificates, Dues certificates, Certificates for availing Scholarships, and other similar applications to residents.
6. After the attendance, the residents are not allowed to leave the hostel premises (after 10:30 PM). In case of a medical or other emergency, permission/Out Pass would be given on a case-by-case basis by the respective hostel warden on duty.
7. Residents of the hostel must produce their AIIMS Identity card whenever asked at the entrance of the hostel or whenever they enter the hostel premises.
8. Residents cannot leave the hostel complex before 05:00 AM. Any late entries or night exits should be reported to the warden in advance, and permission obtained.
9. ***The residents who leave the hostel without prior permission from the hostel warden shall be deemed to be missing, and their parents/guardians or even police authorities may/will be informed.***
10. Roommates or fellow residents must immediately notify the hostel warden if any resident does not return to the hostel for more than 24 hours and their whereabouts are unknown.
11. ***All residents entering the hostel after 11:00 PM should make an entry into the 'Late Register' and mention the reason.***

3.2 Leave

1. Leave from the hostel shall be granted only with prior approval from the office of the provost. Residents should submit a written application, inform the hostel warden, and send an email communication to both the warden and their parents/guardians at least three days in advance.
2. Email of the wardens: akbar.warden@aiimsbibinagar.edu.in and kishore.warden@aiimsbibinagar.edu.in
3. Residents intending to leave the hostel on weekends, during festivals and holidays, due to health reasons, or for any other purpose must submit a written leave application to the Hostel warden, mentioning the destination address, contact number, and expected date of return. Failure to submit the leave application may result in the resident being marked absent in the attendance register.

- 4. Leaving the hostel without the warden's prior permission shall be considered a serious act of negligence and misconduct and may invite disciplinary action.**
5. Residents are not permitted to leave the campus for excursions, picnics, or similar activities without prior approval from the department and hostel authorities concerned. The hostel/Institute shall not be held responsible for any accident, injury, or untoward incident occurring during such trips.

4. Rules for Visitors

- 1. Visitors are not allowed inside the rooms of hostel residents.**
2. Under exceptional circumstances and after verification by the Warden on duty, close female relatives may be permitted to visit the rooms of female residents, and close male relatives/guardians may be permitted to visit the rooms of male residents.
3. Male visitors wishing to meet female residents, and female visitors wishing to meet male residents, shall do so only in the designated visitors' area or visitor room approved by the hostel authorities.
4. Entry of residents into the hostel premises designated for the opposite gender is strictly prohibited and shall be treated as a serious disciplinary offence.
- 5. Visitors, including parents or guardians, are not permitted to stay in hostel rooms with residents under any circumstances.**
6. Visitors, including parents and guardians, are generally not allowed inside the hostel premises after 7:00 PM. Any exception should require prior permission from the Hostel Warden or hostel authorities. Meetings with visitors should take place only in the designated visitors' area.
7. All visitors, including parents and guardians, must record their details in the visitors' register maintained at the hostel entrance.

5. Housekeeping, Maintenance and Complaints

1. Every effort is made to maintain cleanliness and hygiene across all hostel premises and common areas. Bathrooms, toilets, corridors, and surrounding areas are cleaned daily by housekeeping staff, and waste is disposed of regularly to ensure a healthy living environment.
2. Residents are responsible for maintaining cleanliness in their own rooms and for properly disposing of waste from their rooms.
3. Maintenance support for electrical, plumbing, and civil-related issues is provided in all hostels.

4. Residents should record complaints regarding maintenance, electricity, water supply, or sanitation in the "Complaint Register" available at each hostel. Wardens shall review these complaints regularly and coordinate with the relevant departments to ensure timely resolution.
5. ***Electricity should be used judiciously and switch it off when leaving the room.***
6. Washroom fixtures and fittings in common areas should be handled responsibly. Any damage caused due to misuse must be reported immediately by the residents of the concerned floor or wing. In the absence of identification of the responsible individual(s), collective responsibility may be imposed.
7. Electricians, carpenters, and other maintenance personnel may enter hostel rooms when required for official work with the permission of Warden. All reasonable efforts shall be made to maintain the privacy and dignity of residents.
8. ***Tampering with electrical systems, CCTV surveillance equipment, or smoke detectors shall be considered a serious disciplinary offence.***
9. ***Avoid the wastage of water, as it is a precious commodity.***
10. Water coolers and water purification systems installed in the hostels must be maintained properly. Any unauthorized interference or tampering with such equipment shall be treated as a serious offence.
11. Residents may submit suggestions or grievances through the "Suggestion Box" or by entering them in the "Suggestion Register" maintained within the hostel premises.

6. Hostel Allotment, Furniture and Occupancy Rules

6.1 General Principles

Hostel accommodation is allotted subject to the condition that residents shall comply with all hostel rules and regulations currently in force or introduced from time to time. Allotment of hostel accommodation is a privilege extended by the Institute and shall not be claimed as a matter of right.

6.2 Eligibility for Hostel Accommodation

1. Students selected for an academic course in AIIMS Bibinagar are eligible to apply for hostel accommodation.
2. Accommodation is guaranteed only for MBBS students and interns.
3. Day-scholar students are not provided with hostel accommodation even if rooms are available.

4. Efforts are made to accommodate students from outside Telangana on priority.
5. All applications must be submitted through the proper channel.

6.3 Allotment Process

1. Hostel accommodation shall be allotted by the respective Hostel wardens under the guidance and approval of the Hostel Committee.
2. Applicants seeking hostel accommodation must submit the prescribed hostel application form to the Warden concerned.
3. Only complete applications submitted along with, prescribed fee payment receipt, and required supporting documents shall be considered for hostel allotment.
4. Hostel allotment shall generally be made based on the date of submission of application.
5. Rooms shall be earmarked batch-wise and allotted according to the respective waiting list for each batch.
6. Hostel accommodation shall ordinarily be permitted for up to one week beyond the completion of the course or the end of the residency.
7. Re-allotment of rooms shall be carried out annually prior to the admission of the new MBBS batch, in accordance with the hostel allotment policy and subject to room availability.

6.4 Room Changes and Transfers

1. A change of room shall be permitted only under exceptional circumstances, subject to the approval of the hostel authorities and the availability of rooms.
2. Residents shall not exchange or change rooms among themselves without prior permission from the hostel authorities.
3. ***Unauthorized occupation of rooms or unofficial exchange of accommodation shall be considered a serious breach of hostel discipline.***
4. Violations of hostel allotment rules, including unauthorized room exchange or the shifting of furniture, fixtures, or furnishings, are strictly prohibited.

6.5 Furniture and Room Maintenance

1. The hostel administration shall provide each resident with essential furniture items, including one cot, one study table, one chair, and one cupboard, after proper entry in the stock register.
2. Residents are responsible for maintaining the allotted furniture and returning it in good condition at the time of vacating the hostel.

3. Hostel furniture and other property, such as tables, chairs, fans, cupboards, curtains, etc., shall not be shifted from one room to another without permission.
4. Residents must ensure that lights and fans are switched off while leaving their rooms.
5. Use of electrical appliances exceeding 100 watts is not permitted in hostel rooms.
6. ***Residents are prohibited from keeping or using personal television sets or heavy electrical appliances, such as refrigerators, air conditioners, air coolers, induction stoves, immersion heaters, electric irons, or similar equipment, in their rooms.***
7. The use or storage of LPG cylinders and gas stoves on the hostel premises is strictly prohibited.
8. Cooking is not permitted in hostel rooms.
9. Any damage to hostel property must be reported promptly to the hostel authorities or wardens. Residents shall be liable for the cost of damage, except for that resulting from normal wear and tear.
10. Residents are solely responsible for the safety and security of their personal belongings and valuables. They are advised to keep such items always locked. The hostel administration shall not be responsible for any loss or theft.
11. Residents are advised not to leave their rooms unlocked, even for short duration. The hostel administration shall not be liable for any loss of belongings or theft.
12. Residents should not forcibly open or attempt to open occupied or vacant hostel rooms. Any damage arising from such acts shall be recovered from the resident concerned.

6.6 Rules for handing over of room

1. Residents shall not be allowed to remain in the hostel during summer or winter vacations without prior approval from the hostel administration.
2. At the time of vacating the hostel room, residents must hand over the room key and record the details in the vacating register maintained at the hostel office.
3. Any damage to hostel furniture or other items issued to residents shall be assessed, and the corresponding repair or replacement charges shall be recovered from the resident concerned.
4. Failure to vacate the hostel accommodation within the stipulated time, with or without prior permission, may result in a **disciplinary action as per Institute norms and /or initiation of eviction proceedings.**

5. Residents must obtain a "No Dues Certificate" from the respective hostel office before vacating the hostel accommodation.
6. In case a resident leaves the hostel without clearing pending hostel or mess dues, the outstanding amount may be adjusted against the caution deposit. If the dues exceed the deposit amount, the Institute may withhold documents such as the character certificate, provisional degree certificate, or internship completion certificate until all pending dues are cleared.

7. Vehicle Rules

1. Residents with bicycles/motorcycles should register their vehicles with the hostel office/security officer. For motorcycles, it is mandatory to submit the RC (Registration Certificate) and a valid driving license to the Hostel office.
2. Unregistered vehicles will not be allowed in the hostel premises.
3. Residents must strictly obey all traffic rules and speed limits both inside and outside the hostel campus.
4. **Residents are not allowed to keep four-wheelers in the hostel premises/campus.**
5. Vehicles are to be parked only in designated areas.
6. Driving vehicles in a dangerous manner within the hostel premises will attract disciplinary action. The maximum permissible speed within campus boundaries is 20 km/hr.
7. **ISI-certified helmets are always mandatory for the rider and pillion while the vehicle is in motion.**
8. Triple riding and the use of mobile phones while driving is prohibited under all circumstances.
9. Rash driving, speeding, stunt riding and unnecessary honking are strictly prohibited.
10. Vehicles found violating the above rules will have their registration details recorded, and fines will be imposed in accordance with Institute regulations, including confiscation of the vehicle and driving license.

8. Facilities and Amenities

8.1 Sports facility

Indoor games like table tennis, chess, and carrom boards are also available in the students' common room. Volleyball, basketball and pickle ball courts are soon getting ready. There is plan to have treadmill in each hostel and some gym facility. Equipment for both indoor and outdoor games must be taken with the warden's prior permission

and returned after use. The Sports Committee will oversee the management and maintenance of these items.

8.2 Laundry Service

Manual laundry services are available to hostel residents at fixed, minimal rates.

8.3 Newspaper Facility

Daily newspaper facilities are provided to hostel residents to promote general awareness and encourage regular reading habits.

8.4 Water Facilities

Separate facilities are available on each floor of the boys' and girls' hostels, equipped with Reverse Osmosis (RO) water purification units and multipurpose hot- and cold-water dispensers for residents' convenience.

8.5 Recreation Facility

Common rooms equipped with televisions are available within the hostel wings for residents' use.

8.6 Music Club

The music club facility, equipped with instruments such as drums, guitars, and others, is available in the community hall. The club is managed by the cultural committee, and prior permission must be obtained from them to use the music room.

8.7 Security Personnel

Security personnel are stationed at the common hostel entrance, with separate male and female guards posted at the boys' and girls' hostel entrances, respectively. In addition, dedicated security staff conduct routine patrolling within the hostel premises. CCTV surveillance cameras have been installed at hostel entry points and in common areas on each floor to enhance safety and security.

9. Anti-Ragging Policy

9.1 Policy Statement

All India Institute of Medical Sciences Bibinagar follows a zero-tolerance policy towards ragging. Ragging in any form is strictly prohibited within the Institute and hostel premises. Any student found involved in ragging shall be subject to stringent disciplinary action, including expulsion from the hostel, debarment from examinations, suspension, or cancellation of admission. Ragging shall be treated as a serious

offence and dealt with in accordance with the prevailing UGC Regulations and the directives of the Hon'ble Supreme Court of India.

9.2 Preventive Measures

1. All India Institute of Medical Sciences Bibinagar has implemented multiple measures in accordance with UGC guidelines to effectively prevent and curb ragging within the campus.
2. An Anti-Ragging Committee has been established to oversee the prevention, monitoring, and resolution of ragging-related incidents within the Institute and hostel premises.
3. The Anti-Ragging Committee conducts periodic surprise inspections of hostels and other vulnerable areas across the campus.
4. Awareness regarding anti-ragging regulations has been promoted through the display of posters across departments, hostels, mess areas, academic buildings, and the library, along with contact details of Anti-Ragging Committee members.
5. Informational pamphlets outlining the Do's and Don'ts related to ragging have been circulated among students.
6. The first-year students are accommodated in separate blocks in the hostel.
7. Hostel entry and security are monitored by designated male and female security personnel.
8. Hostel Wardens are available round the clock, and dedicated security arrangements are maintained for each hostel.

9.3 Anti-Ragging Committee AIIMS Bibinagar

Details are placed at Annexure "A" page number 21.

9.4 Important Note

Failure to report any incident of ragging witnessed by a resident shall be considered as abetment or complicity in ragging, and disciplinary action may be initiated accordingly.

10. Emergency Contact Numbers

Designation	Name	Mobile Number	Email
Senior Warden	Shri. Mohd Akbar	9848786248	akbar.warden@aiimsbibinagar.edu.in
Senior Warden	Shri.Kishore Babu P	9000010110	kishore.warden@aiimsbibinagar.edu.in
Warden	Smt. Kalpana CH	9908343098	kalpanachintakindi3043@gmail.com
Warden	Smt. Vinoda K	9704685779	kunde.vinoda@gmail.com
Warden	Smt. Shravanthi	8688934818	donthamallasravanthi88@gmail.com
Warden	Shri. Bharath	8978064145	bodabharath96@gmail.com

11. Disciplinary Actions and Penalties

11.1 Disciplinary Proceedings

- Any conduct violating the hostel rules and regulations, or behavior considered inappropriate or inconsistent with expected standards of discipline, even if not specifically mentioned in these rules, may invite disciplinary action.
- The wardens may take cognizance of any incident of indiscipline brought to their notice or observed directly by them and may initiate appropriate action *su-motu*, even in the absence of a formal written complaint.
- The Hostel Warden concerned shall inquire into all reported violations of hostel rules pertaining to the respective hostel and take appropriate action as deemed necessary.
- In case of serious breach of conduct, the warden may request the Dean to constitute a committee to enquire and take suitable action.
- In cases involving serious misconduct, the Warden may recommend to the Dean the constitution of an inquiry committee for further investigation and suitable action.
- Any resident accused of misconduct shall be provided a fair opportunity to present and defend their case without bias or prejudice. The principle of "innocent until proven guilty" shall ordinarily apply, except in matters related to ragging, where the burden of proving innocence shall rest with the accused, as per prevailing regulations.
- In instances of grave misconduct, including ragging, physical assault causing serious injury or similar offences, the Dean may recommend to the Executive Director the formation of a disciplinary committee. In cases involving sexual misconduct, the matter will be transferred to the Internal Complaints Committee for further action.

- Any resident aggrieved by a disciplinary decision may submit an appeal to the Dean or the Director within seven days of communication of the decision.

11.2 Punishments/Penalties and the Authorities to Levy These

S.No	Penalty	Authority
1	Warning to the student	Provost/Faculty In-charge/Warden
2	Written memo to the student	Provost/Faculty In charge
3	Verbal/Written communication to parents/guardian	Provost/Faculty In charge/Warden
4	Recovery of cost of damaged property/ Penalty	Provost/Dean
5	Expulsion from the hostel for a term/ Termination	Dean in concurrence with Director
6	Rustication for a term from the Institute	Dean in concurrence with Director
7	Permanent rustication from the Institute	Director

11.3 Violations of Hostel Rules and Disciplinary Action

The following are examples of disciplinary measures that may be imposed for indiscipline. This list is illustrative, not exhaustive. The institution reserves the right to recommend or implement additional disciplinary actions as deemed appropriate from time to time. Depending on the nature and severity of the misconduct, and with the approval of the Competent Authority, the disciplinary committee may initiate one or more disciplinary measures simultaneously against the concerned resident(s). Such actions may also include initiating civil or criminal proceedings through the appropriate law enforcement authorities, where applicable.

S.No	Violation	Disciplinary Action
1	Any act violating the laws of the land, including criminal or anti-national activities	Action as per applicable laws; Written warning; Intimation to parents; Suspension/Expulsion
2	Ragging in any form or manner within or outside the hostel premises	Action as per applicable laws; Written warning; Intimation to parents; Suspension/Expulsion
3	Participation in political, communal, unethical, or objectionable activities including any form of propaganda or publicity that adversely affects the harmony, discipline, or reputation of the Institute	Action as per applicable laws; Intimation to parents; Suspension/Expulsion
4	Unauthorized occupation, subletting, or permitting non-	Action as per applicable laws; Intimation to parents; Suspension/Expulsion

S.No	Violation	Disciplinary Action
	allottees or unauthorized persons to stay in the allotted accommodation without prior approval from the Competent Authority	
5	Violation of hostel allotment regulations, including unauthorized exchange of rooms, transfer of accommodation, or shifting of hostel furniture, fixtures, or furnishings.	Written warning and or fine up to Rs. 5000/-
6	Causing damage to or loss of hostel property	Written warning; Intimation to parents; Fines proportionate to damage
7	Acts of vandalism, graffiti, or affixing posters/notices	Written warning; Intimation to parents; Fine up to Rs. 5000/-
8	Causing physical injury or harassment/abuse	Written warning; Intimation to parents; Police intimation; Suspension/Expulsion
9	Abusive behavior, harassment, or discrimination against any individual on the basis of gender, religion, caste, social background, or any other grounds.	Written warning; Intimation to parents; Police intimation; Suspension/Expulsion
10	Creating disturbance by playing loud music or causing nuisance inside hostel rooms or common areas.	Written warning; Apology letter; Fine up to Rs. 5000/-; Suspension/Expulsion
11	Organizing gatherings or parties with loud music	Written warning; Apology letter; Fine up to Rs. 5000/-
12	Possession, consumption, distribution, or sale of prohibited substances within the hostel premises.	Written warning; Intimation to parents; Police intimation; Suspension/Expulsion
13	Consumption of alcohol and disruptive behavior within the hostel premises.	Written warning; Intimation to parents; Fine up to Rs. 5000/-; Suspension/Expulsion
14	Smoking within the hostel premises	Warning; Fine up to Rs. 500/- (1st time); Fine up to Rs. 2000/- (2nd time); 3 rd time - Refer to Director

S.No	Violation	Disciplinary Action
15	Unsafe practices including use of prohibited electrical appliances or cooking in the room	Confiscation of appliance+ warning; Confiscation + fine up to Rs. 10000/- for repeat offence
16	Reckless or unsafe driving of vehicles including driving without helmet and/or valid documents	Warning; Fine up to Rs. 500/-; Written warning; Confiscation of vehicle/license
17	Misbehavior or showing disrespect towards hostel authorities, security personnel, or other staff members, including repeated failure to comply with security procedures such as entry in the movement register.	Warning; Written warning; Apology letter; Report to Dean/Director
18	Keeping pets or feeding stray animals	Warning; Written memo; Fine of Rs. 500/- per incident; Report to police
19	Any violation of the hostel rules and regulations, whether explicitly stated or reasonably implied in the preceding sections.	Warning; Written warning; Intimation to parents; Suspension/Expulsion
20	Any act of sexual misconduct	Internal Complaints Committee for investigation and recommendation
21	Any other act or conduct deemed to constitute indiscipline or misconduct within the hostel premises.	As deemed appropriate by the competent authority

11.4 Important Notes

1. In cases where responsibility for an act of indiscipline cannot be assigned to a specific individual, collective responsibility may be imposed, and disciplinary action may be initiated against multiple residents, a particular wing, or the entire hostel, as deemed appropriate.
2. All fines shall be paid online in the Institute account. The following are the account details:

Account Number: 66120100000006

Bank of Baroda, AIIMS Bibinagar branch

IFSC: BARB0DBCHND

3. The nature of disciplinary action shall be determined by the hostel committee in consultation with the Competent Authority based on the severity of the misconduct.

Annexure "A"

Anti-Ragging committee of AIIMS Bibinagar

S.No	Committee Member	Position
1.	Dean	Chairperson
2.	Deputy Director Administration	Member
3.	Registrar	Member Secretary
4.	Associate Dean (A)	Member
5.	Principal, College of nursing	Member
6.	Hostel provost	Member
7.	Faculty In-charge (UG Girls Hostel)	Member
8.	Faculty In-charge (UG Boys Hostel)	Member
9.	Faculty In-Charge [PG hostel (Boys)]	Member
10.	Faculty In-Charge [PG hostel (Girls)]	Member
11.	Hostel Warden, PG Hostel	Member
12.	Hostel Warden, UG Hostel	Member
13.	Dr. Gerard Marshall Raj D, Associate Professor, Dept of Pharmacology	Co-opted member
14.	Dr. Prafull K, Additional Professor, Dept of Physiology	Co-opted member
15.	Dr. Alka Bhingardeo, Associate Professor, Dept of Anatomy	Co-opted member
16.	Inspector of Police, Bibinagar	Co-opted member
17.	Mr. Sidharth Jarupla, 1st Year Student UG (M)	Co-opted member
18.	Ms. Arnavi Sagar Naik, 1st Year Student UG (F)	Co-opted member
19.	Dr. Nikhil Lath, 1st Year Student PG (M)	Co-opted member
20.	Dr. Isha Srivastava, 1st Year Student PG (F)	Co-opted member
21.	Ms. Diksha Poonia, 1st Year Student Nursing (F)	Co-opted member
22.	Ms. Kashish, 2nd Year Student Nursing (F)	Co-opted member
23.	Mr. Nadeem Khilji, M.Sc. Nursing Student (M)	Co-opted member
24.	Ms. Sonia, M.Sc. Nursing Student (F)	Co-opted member
25.	Mrs. Maya Kumari, Parents of 1st Year Student (Female)	Co-opted member
26.	Mr. Prashant Metkar, Parents of 1st Year Student (Male)	Co-opted member
27.	Shri. Dathrak Dayakar (Local Media Person)	Co-opted member
28.	NGO Representative	Co-opted member