

JAWAHARLAL NEHRU GIRLS HOSTEL

MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

SEVAGRAM, DIST - WARDHA, 442102

Hostel accommodation is provided with an understanding that the Students will strictly abide by the hostel rules and regulations currently in force or as may be enforced from time to time. The hostel rules are not framed to restrict the conduct of students but to ensure that students may live in comfort and peace and work together in harmony.

Accommodation in the hostel cannot be claimed as matter of right. The Institutional Authority may refuse accommodation to any student who has grossly violated the hostel rules or whose presence is likely to disturb the peace and tranquility of hostel. The decision of the Dean in this regard shall be final.

Hostel accommodation is mandatory for all the undergraduate students and Interns.

Following are the **Rules and Regulations** to be strictly observed by the students. Violation of any of these rules will be taken as an act of indiscipline and entail appropriate **Disciplinary Action**.

Rules and Regulations

1. Undergraduate students and interns of MGIMS are to be the residents of JN Girls Hostel compulsorily. For postgraduate students, it is not mandatory to be a resident of JNGH. For all residents of JNGH, mess is compulsory. All inmates of JNGH have to pay electricity bill compulsorily as per meter readings.
2. Hostel rooms are allotted on 'Merit/ First-serve' basis. Mutual exchange of rooms after final allotment is not allowed. However, only the Lady Superintendent may allow as a special case on valid and reasonable ground. Inter-change / clubbing / shifting of furniture, electrical or any other item from one room to another or common room is prohibited. The residents must not tamper with electric fitting.
3. Hostel admission and availing of mess facility are confirmed only after paying the necessary fees in advance.
4. Students are required to have their own bedding, mosquito net, bucket, mug, torch or any additional daily needs required by them. Basic amenities like drinking water, hot / cold water for bath, electricity etc. will be provided by the institution and the students are expected to use them carefully and judiciously. Misuse of the basic amenities must not be done.
5. It may be noted that ragging in any form is a cognizable offence. The College administration may report incidents of ragging to the Police for taking appropriate action under the law & the disciplinary action will also be initiated against such student which may culminate in her expulsion from the hostel and or college.
6. Students should maintain cordial and harmonious relationship with fellow students and should not pick up any fight or quarrel. In case of any conflict, the matter

should be immediately reported to the Lady Superintendent. Those involved in such act, if found guilty, shall be liable for strict action.

7. While leaving the room all electric gadgets (lights, fans, cooler etc.) must be put 'OFF'. There may be surprise checks by the authority and if these found 'ON' (while the inmate is absent from the room), a fine of Rs. 100/- to 500/- will be imposed depending upon the duration of her absence.
8. Students are strictly prohibited to keep any high voltage electrical gadget like air conditioners, Refrigerator (not more than 100 Lit.) etc.
9. Parents / authorized guardians are allowed to meet hostel inmates on permission from the concerned authorities. They will not be allowed to stay in their ward's room in the hostel. If they desire, they can stay in the guest room situated in the hostel after paying a nominal rent of Rs. 300 / day along with mess charges which is compulsory.
10. Students, in their own interest, are advised not to keep valuables and/ or large cash in their hostel rooms. In no case, the authorities will be responsible for loss of valuables etc. However, in the case of theft, the matter should be immediately reported to the Lady Superintendent.
11. Students should not stay back in the hostel when regular classes / laboratory Practical's are going on in the Institution. However, students will be allowed to stay back in the hostel, only if advised by Medical Doctor. Cases of serious illness, if any, should be immediately reported to hostel Lady Superintendent.
12. In case of damage to any building, furniture, fittings, fixtures or any college property, double the cost of damage will be charged from the student's known to be immediately responsible. If the persons causing the damage cannot be identified, the same will be collected equally from all the students of the respective block, as the case may be.
13. A suggestion box is available outside the office of the Lady Superintendent and students should make use of them. The suggestions will be attended by the hostel clerk daily.
14. The Guests/ Visitors must make necessary entries in the register kept in the hostel security office while entering and leaving the hostel. Male guests are not allowed to enter in the rooms of the students.
15. Newspapers must not be removed from the reading room. Gymnastic equipment must also not be taken away from the Gymnasium.
16. No undergraduate student should normally stay out of the hostel beyond 10.00 p.m. However, students, in extra ordinary circumstances, are required to obtain written permission to be late or to remain absent from the hostel. If the undergraduate inmate does not take permission then this will be informed to her parents and rest of the responsibility belongs to herself and her parents and the authorities will not be held responsible if any untoward incident happens with her. •
17. Anybody found violating the instructions given to the security guard, misbehaving in the hostel or found doing unfair practice or found indulging in unlawful activities will be punished.
18. Writing and / or pasting anything on the walls, windows or doors, which will deface them in any way is not expected from the students. The cost of damages caused plus fine will be levied and recovered from the students.

19. The UG students are not allowed to keep four wheelers in the hostel premises. Two wheelers should be parked at the specified parking places only, failing which a fine of Rs. 100/- will be imposed on the owner of the vehicle. The vehicle should not be washed in the front of main entrance. For security reason and in their own interest students should get their vehicles registered with the hostel authority.
20. Besides Institute authority, students are also responsible for the cleanliness of the Mess/ Blocks and surrounding premises of their rooms (hostel premises),....
21. Students must not leave station without permission from the Institute authority. In case permitted, they should make necessary entries in the hostels out of station/ out of campus registers while leaving hostel and they must take care of themselves. Institute authority shall not be responsible for anything that happens with the students outside the premises.
22. Unethical or undesirable conduct, which is inconsistent with general good order/normal behavior, wherever it may occur, will be held to be sufficient ground for strict action. Indecent / Obscene Audio - Visual Media (DVD/ VCD/Cassette / Magazine / Book etc.) or other such material is strictly prohibited. Possession of such items in the hostel is an act of gross misconduct. Students are also strictly forbidden from indulging in gambling, betting or any other similar undesirable act.
23. Students are strictly forbidden to keep any kind of firearms (including fireworks) or weapon even if it is a licensed one. No fire crackers, toy bombs etc., which will lead to fire, sound and air pollution, are allowed in the hostel.
24. Students are prohibited from consuming alcoholic drinks, drugs, cigarettes, tobacco products or any other intoxicants inside the campus or to enter the campus after consuming the same. As such these acts are against the code & conduct of our Institute. In case any student found consuming such thing or in a drunken state in the hostel or college campus will render herself liable for strict disciplinary action, including expulsion / rustication from Hostel /Institute.
25. Students are prohibited from forming any association/ club in the hostel, other than that permitted by the college authorities or to bring out any publication without the prior approval of the Lady Superintendent /Dean. No meeting can be organized by the students in the hostel without the prior written permission of the Lady Superintendent; also students are not permitted to invite any outside person to address any meeting in the hostel without written permission of the Lady Superintendent.
26. Students should watch television at a sound that does not disturb other hostel inmates. Make sure that television sets are switched off when not in use.
27. Every part of the hostel shall be open to the authorities for inspection 24 x 7.
28. Mess facility is available and compulsory to all the students admitted to the hostel. Exemption is given (with permission of the DEAN) only to those inmates whose parents are residents of Sewagram / Wardha. Mess Timings for PG and UG Mess are as follow: Lunch- 12.00 p.m. to 3.00 p.m. and Dinner - 8.00 p.m. to 10 p.m. Meals will be served in the dining hall during these specified times only. Food is not allowed to carry in their rooms or other places other than Mess dining hall .Mess cut will be given only during official vacation for UGs and for sanctioned leaves for Interns and PGs.

29. Only vegetarian foods will be served in the mess and the menu will be chalked out and decided by the JNGH Mess committee. Cooking of food in the hostel rooms is not desirable.
30. PG students and staff residing outside hostel, desirous of availing mess facility can join the mess after paying mess charges in advance.
31. Mess charges are for Breakfast, lunch & Dinner. The menu for one month is decided by the mess committee, the members of which are chosen by the inmates. The mess committee consists of two students from each batch, Asst. Warden and Lady Superintendent.
32. Food arrangements for the Guests may be made in the mess on payment provided advance intimation to the Lady Superintendent Office is given. In case, if anybody is found entertaining her guests (staff or college PG students, not a member of the mess or any other outside guest) without prior information or taking away the meal / raw material from the mess, she is entitled for the penalty (a fine varying from Rs. 100/- to an amount more than the last month Mess bill as decided by the Lady Superintendent). Trainees residing in the hostel for a short period will be charged for meals in advance at the same rate as per the Guests charges. Students must strictly abide by the Mess rules currently in force or as may be enforced from time to time.
33. Right to change, amend, add or cancel the JNGH mess/ hostel rules is reserved by the hostel / Institute Authority.
34. Any animals (pets such as Dog, cats etc) are strictly prohibited inside the hostel and rooms of the students.


Member, LHAC,
JNGH


Co-Chairperson, LHAC,
JNGH


Lady Asst. Supdt.

JNGH
Lady Superintendent
J. N. Hostel for Girls
M.G.I.M.S., Sevagram (WR)


Dean, MGIMS


Chairperson, LHAC,

JNGH
Chairperson
Ladies Hostel Advisory Committee
JNGH, Sevagram