



**SRI BALAJI
VIDYAPEETH**

DEEMED TO BE UNIVERSITY
Accredited by NACC with 'A++' Grade



**MAHATMA GANDHI
MEDICAL COLLEGE &
RESEARCH INSTITUTE**



**SHRI SATHYA SAI
MEDICAL COLLEGE &
RESEARCH INSTITUTE**

Handbook for Undergraduate Medical Students 2025-2026

16th Edition; 2025

www.sbv.u.ac.in
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Handbook for Medical students 2025-2026

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Table of Contents

1.0 Vision, Mission & Goals of SBV.....	9
1.1 Messages for Students.....	15
1.1.1 Message from Chancellor, SBV.....	15
1.1.2 Message from the Vice Chancellor, SBV	17
1.1.3 Message from the Dean, MGMCRI.....	19
1.1.4 Message from the Dean, SSSMCRI.....	21
1.2 Sri Balaji Vidyapeeth–Graduate Attributes	23
2.0 Establishment and Growth.	24
2.1 MGMCRI	24
2.2 SSSMCRI.....	32
3.0 Courses Offered.	34
3.1 Faculty of Medicine.....	34
3.1.1 Undergraduate degree courses.....	34
3.1.2 Postgraduate degree courses.	34
3.1.3 Fellowship/Certificate Courses.	35
3.1.4 Super Specialties Courses.....	37
3.1.5 M.Sc (Faculty of Medicine).....	37
3.2 Faculty of Allied Health Sciences.....	38
3.2.1 Undergraduate Programmes.....	38
3.2.2 Postgraduate Certificate Programmes	37
3.2.3 Postgraduate Diploma Programmes.....	38
3.2.4 Postgraduate Degree Programmes.....	38
3.2.5 Research Programmes – M.Phil.....	38
3.3 List of Office Bearers	39
3.3.1 Sri Balaji Vidyapeeth.....	39
3.3.2 Administrative Officers	39
3.3.3 Mahatma Gandhi Medical College And Research Institute–College.....	39
3.3.4 Mahatma Gandhi Medical College And Research Institute–Hospital	40
3.3.5 Heads of Departments–MGMCRI	41
3.3.6 Shri Sathya Sai Medical College And Research Institute –College.....	43
3.3.7 Shri Sathya Sai Medical College And Research Institute– Hospital	43
3.3.8 Heads of Departments – SSSMCRI	44
4.0 The MBBS Program	46

4.1	Course plan and duration	47
4.1.1	Commencement of the Course.....	50
4.1.2	Working Days in an Academic Year	53
4.1.3	Curriculum.....	53
4.1.4	Medium of Instruction	53
4.2	Clinical Posting & Duration	53
4.3	Internship.....	54
4.4	Award of MBBS degree	55
4.4.1	Policy as to the Length of time required to complete MBBS degree course	55
4.5	Teaching–Learning Methods.....	56
4.6	Parents Teachers Meeting.....	58
4.7	Student Assessment	59
4.8	SBV University Examinations.....	59
4.8.1	Registrations for the Examinations.....	60
4.8.2	University Resources: Blue-Print of the questions papers....	60
4.8.3	Compilation of previous questions papers	60
4.8.4	Practical/Clinical Examinations	60
4.8.5	Revaluation and Re-totaling.....	61
4.8.6	Carryover of failed subjects.....	61
4.8.7	Examinations Malpractice	61
4.8.8	Scholarship and Awards.....	61
5.0	The learning environment at SBV	63
5.1	SBV Research Week	63
6.0	Academic Policies & Schedule.....	64
6.1	Academic Calendar	64
6.1.1	List of Holidays	64
6.1.2	Time Table & Schedules	65
6.2	Attendance Policy.....	65
6.2.1	Attendance in Clinical Postings.....	66
6.2.2	Leave Regulations	66
6.2.3	Annual Tuition Fee Payment Schedule.....	66
6.2.4	Application for Leave.....	67
6.2.5	Vacations and Holidays	69
6.2.6	Consequences of Non-compliance with attendance policy	69
6.3	SBV Students’ Code of Conduct	69
6.3.1	Discipline	71
6.3.2	Dress Code.....	73

7.0 Student Support	75
7.1 Mentor-Mentee Programme	75
7.2 Students' club Activities	75
7.3 National Social Service Scheme(N.S.S.)	77
7.4 Central Library–MGMCRl	78
7.4.1 Library Timings.....	80
7.4.2 Library Rules and Regulation	80
7.5 SSSMCRI Library	81
7.6 Students Research Project	81
7.7.Students Grievance & Support.....	81
8.0 Hostels & Accommodation.....	82
8.1 Rules and Regulations of the Hostels.	82
8.2 General Rules.....	82
8.3 Admission.	82
8.4 Membership.	83
8.5 Relief from the hostel.	83
8.6 Lodging.	84
8.7 Guest Policy	85
8.8 Motorized Vehicle Policy	85
8.9 Property Damage.....	85
8.10 Discipline	85
8.11 Boarding.	88
8.12 Clearance of Dues.....	89
8.13 General Discipline.....	89
9.0 Anti Ragging Policy	90
9.1 National Medical Commission.....	90
9.2 Short title, commencement and applicability.....	90
9.3 Objective.	90
9.4 Definitions: For the purposes of these Regulations.....	91
9.5 Punishable ingredients of Ragging	92
9.6 Measures for prohibition of ragging	93
9.7 Measures for prevention of ragging at the institution level.....	93
9.8 Regulatory Measures	104
9.9 Awardable Punishments.	105
9.10 Toll Free Number for Anti Ragging.....	107
9.11 MGMCRl Anti Ragging Contacts.....	108
9.12 SSSMCRI Anti Ragging Contacts	109

Personal Information

Name:Mr./Ms: :

Course : MBBS

UIN :

Date of Birth :

Blood Group :

Place of stay :Hostel/Home/Others

Current Address* (Student) :

Mobile No. (Student) :

Email id (Student) :

Parent's/Guardian's Name :

Address :

Telephone No.
with(STD codes) :

Mobile No.(Parents) :

E-Mail ID.(Parent) :

For Emergency contact :

Name of the Mentor :

*Any change in the Address should be communicated to the Office of the Dean immediately

The Handbook Includes

- Aspirations of the Chancellor, management and faculty for the students of Mahatma Gandhi Medical College & Research Institute and Shri Sathya Sai Medical College & Research Institute.
- A brief history of the Institution
- Our Mission & Vision
- Description of the MBBS Curriculum
- Graduate attributes
- Requirements for the award of MBBS degree by Sri Balaji Vidyapeeth, Deemed to be University
- Academic Plan

We also try to provide answers to many questions students will Have about

- Specific aspects of education and
- Student life @ the Campuses.

Disclaimer

Review of the Institute's/ University's academic, financial policies and / or curricular requirements, may result in changes to rules and / or policies that are published in this document, which is updated annually.

All information in this handbook is subject to revision, and, from time to time, changes are made in course offerings, schedules, academic rules and requirements, and the format of instruction. MGMCRI / SSSMCRI / SBV reserves the right to alter, change, or amend any of these rules and regulations at any time without prior notice. Information contained herein supersedes that published previously and is subject to change.

Please forward any comments updates or clarifications to Dr.Umadev S, Vice Principal (Curriculum), Office of the Dean, at vp@mgmcri.ac.in.

1.0 Vision, Mission and Goals of SBV



Idea of SBV



HEALTHCARE*EDUCATION*RESEARCH

Bridging Modernity with Heritage.
Healthcare with Ethics, Education with
Science & Research with Practice

Mission Statement of SBV

➤ Sri Balaji Vidyapeeth and its healthcare system create learning environment that facilitates the development of learners into professionals who in addition to being scientists, scholars and researchers provide exemplary health care that is accountable and responsive to the needs of the local and global community.

➤ SBV promotes holistic, participatory growth, collaboration, innovation and leadership amongst its faculty, staff and learners. Staff and learners.

➤ The healthcare system of SBV promotes health and provides preventive, curative and supportive primary, secondary, tertiary and quaternary care of high quality, that is patient centered and evidence based, cost effective, responsive ethical and compassionate

➤ SBV promotes a culture of enquiry; fosters, supports and conducts basic, translational, clinical and epidemiologic research in Health and Allied Sciences

➤ The organization is an integral part of the local and global community and plays a proactive role in the care of the vulnerable and underserved sections of society.

➤ SBV is committed to the safety, welfare, health growth and fulfillment of its students and employees.

Vision of SBV

➤ Education

Ranked amongst the Top Ten Health Science institutions in the country as measured by commencement of innovative courses in emerging areas, curricular innovations, use of technology, capacity building, outcomes, career progression and perception.

➤ HealthCare

Ranked amongst the Top Ten accredited multispecialty teaching hospitals in the country as measured by Quality, Outcomes, Use of technology, Patient Safety, Cost effectiveness, Satisfaction, perception and level of care.

➤ Research

Ranked amongst the best Health Sciences Institutions as measured by the number of high quality indexed publications,

copyrights, patents, External Grants, Inter Institutional and Industrial collaborations.

➤ **Society**

Recognized as a leader in inclusiveness, societal wellbeing and responsiveness to the needs of the vulnerable, differently-abled and other diverse sections of society and its stakeholders.

➤ **Employees**

An organization with high measurable levels of satisfaction, achievement, motivation, retention and opportunities for growth, continued education, personal and professional development amongst its employees and continually rated as one of the most desirable organization to be a part of

Vision of MGMCRI



To be one of the premier institutes of medical education in the country teaching and training medical professional to impart holistic, evidence based, affordable and compassionate patient care, and to excel in innovative & translational research in areas of national and international priorities.

Mission of MGMCRI

- To bring about innovations in teaching learning processes such that graduates of MGMCRI will be unique in obtaining comprehensive medical education, leadership qualities and belief long learners.
- To empower our students and faculty so that they are at par with global standards with regards to their competence, professionalism, ethical Practice of holistic, compassionate, evidence based medicine in different healthcare setting and as dedicated researchers

Goals of MGMCRI

- To raise MGMCRI to be among the top ten medical institutions in the country.

- To bring about an integrated curriculum within the framework of regulatory bodies
- To develop appropriate tools for delivery and assessment of competency based residency program for postgraduates.
- To develop specialties based practice with state of the art infrastructure to provide evidence based, affordable and compassionate patient care.
- To get the hospital accredited for quality in patient care.
- To expand the community based services to serve the poor and Needy
- Actively participate in all national programs to achieve health for all
- To foster research in areas of national and international priorities

Vision of SSSMCRI



To be a Centre of Excellence for the maintenance and enhancement of the Quality of Medical and Allied Health Science Education, Research and Patient Care.

Mission of SSSMCRI

- To produce a competent & humane manpower by imparting Quality, Value Based and Competency Based Under Graduate, Post Graduate & Post Doctoral Medical & Allied Health Science Education with emphasis on skills development.
- To promote Medical Research at all levels.
- To offer holistic, tertiary level health care service in a rural setup.
- To inculcate Scientific Temper, Research Attitude & Social Accountability amongst staff & students.
- To collaborate with other institutes of excellence for education, research & patient care.

Goals of SSSMCRI

- To produce the 'Indian Medical Graduate' as defined by Medical Council of India and supportive Healthcare Para Medical Professionals

1.1 Messages for Students

1.1.1 Message from the Chancellor, SBV, Puducherry



Dear Students,

You are our Nation's treasure; and our country looks forward to utilize your talents in service of the society. We firmly believe that the molding of the student into a well qualified professional largely depends on the broad vision of the educational Institute.

Sri Balaji Vidyapeeth University is an embodiment of a broad vision and planned development of a sound education system, wherein

- the environment is conducive and pleasant to study, live and work;
- education and research flourish hand in hand; and
- the hidden and inherent skills and talents of the students are nurtured and developed for the benefit of the society for generations to come.

The dynamic intellectual environment and the course curricula of our Institute, reflective of contemporary developments and needs, provide ample opportunities for involved learning. Our highly skilled, qualified and experienced academic team is keen to guide you to foster innovations and generate new knowledge.

Our primary goal is to create enlightened and healthy workforce, who would support the development of the Nation and the progress of Humanity. Let us create a global community of shared values.

I wish you best wishes in your pursuit.

M.K.RAJAGOPALAN

FOUNDER CHANCELLOR, SBV

1.1.2 Message from the Vice Chancellor, SBV, Puducherry



Welcome to SBV & your future

The millennium has ushered in challenges which universities. Professional competence will be highly to solve problems. Sri Balaji Vidyapeeth, Deemed to be University and accredited by NAAC with 'A++' Grade is dedicated to its mission in order to nurture healthcare professionals in Medicine, Dentistry, Nursing, Allied Health Sciences, Pharmacy, Physiotherapy and School of Biomedical Sciences who would contribute and strive ceaselessly towards caring by the comfort of the sick. The constituent colleges of SBV (DU) are already noted for the excellence in various avenues including teaching, research, and service to the community, especially those who are marginalised and undeserved. SBV (DU) endowed with committed, dedicated and outstanding faculty- a healthy mix of the young & veterans and excellent infrastructure. Our challenge for the future is to capitalize on this good start and establish ourselves firmly among the comity of leading Universities. The reputation of any institution is essentially based on the quality of its output; the management and the academic staff do realise this and I promise that they will do their best to train and educate you well. You, the

students who have gained entry in to the portals of SBV (DU) this year, realise your ambition and must study well with dedication and diligence and emerge as competent graduates who would make their parents and their educators proud. We wish you all the very best and hope that you would soon emerge as an outstanding healthcare professionals of these exciting and challenging times.

With loads of good wishes,

Prof. (Dr) Nihar Ranjan Biswas,

M.D., D.M., DNB., D.Sc.

VICE –CHANCELLOR

1.1.3 Message from the Dean, MGMCRI, Puducherry



It gives me immense pleasure to welcome you, the 1st year students, who have joined MGMCRI after choosing it as 'the Institute of Choice' amidst the stiff competition. You will not be disappointed as MGMCRI stands 42nd in the National Institutional Ranking Framework of Govt. of India. Such position doesn't come by chance. The infrastructure and the functioning of the institute goes along way in establishing the quality.

For the students of MGMCRI, a unique curriculum has been designed to make them stand out from others in the field of medicine when they graduate. The curriculum makes sure of the learning process that is student centric, experiential, applied and problem solving.

Integrated teaching in the first year focuses on human systems rather than subjects, kindling the students interest by bringing out what they have learned in the school and taking them forward in understanding the human body and the diseases,

MGMCRI has collaborated with 'Partners Medical International' of BOSTON, USA in redefining the curriculum within the framework of Medical Council of India. With the NMC's plan of introducing a new curriculum from 2019, MGMCRI is already in line with the proposed changes for the betterment of students.

There is equal chance for students to excel in extra curricular activities as the institute provides good infrastructure for maintaining good physical and mental health. Integration of Yoga as part of on-going curriculum gives them an additional opportunity to self-regulate their stress and emotions.

I am sure the students joining through NEET with ability to comprehend and excel will enjoy the period of learning for the next 5½ years in MGMCRI.

I wish them all the best.

Dr.Seetesh Ghose, MD, FICOG, FIMSA, ACME

Dean, MGMCRI

1.1.4 Message from the Dean, SSSMCRI



Medical profession always upholds the highly enlightened minds to serve the health care system. My hearty congratulations on clearing your NEET exams and shifting your path into this noble profession of service. I welcome you all to Shri Sathya Sai Medical College and Research Institute. The institution provides world class medical education using innovative teaching methods, trains undergraduate in medical research and community health care. The institution extends its community service under Provision of Urban Amenities in Rural Area (PURA).

Shri Sathya Sai Medical College and Research Institute being a constituent college of Sri Balaji Vidyapeeth, a health science deemed university recognized by University grant commission and “A++ graded” by National Assessment and Accreditation Council (NAAC). It grips efficient, well trained skillful faculties, highly equipped hospital, Go green campus and central library with around 12102 books and special reading rooms with Wifi facility.

The Wifi enabled campus further facilitates learning environment for undergraduate students. The institution has enabled the LMS (learning Management system) which is an advanced system built on evidence based pedagogic principles that allows students to follow case-based scenarios, integrated learning, problem-based exercise and improves teacher student interactions.

The green campus provides an equal chance for all students to participate in Yoga, sports and other extra-curricular activities. Regular mentoring and counseling sessions supports to build sound mind and body. All UG students are governed by a strict code of conduct and are expected to uphold dignity of the medical profession and of the institution both morally and ethically.

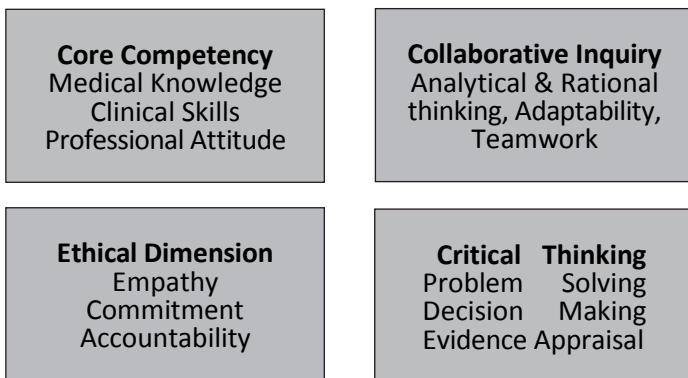
The under graduate program at Shri Sathya Sai Medical College is an integrated five- and half-year program and will provide a unique experience in learning. This handbook provides exclusive information's on UG curriculum, academic plan and student life at campus. Utilize the best of it.

Best wishes.

Prof. Dr. Joydeb Roychowdhury
Dean, SSSMCRI

1.2 Sri Balaji Vidyapeeth–Graduate Attributes

SBV has listed the graduate attributes be fitting the programmes at par with the national and global expectations. The graduate attributes include academic abilities, personal qualities and transferable skills & span across:



These attributes are made known to the students through dissemination. Emphasis is more towards inculcating, imbibing and practicing rather than theoretical understanding (live by example). Mentors, teachers & others use the various possible opportunities to foster competencies and inculcate the attitudes.

The faculty monitors the progress of their students in terms of knowledge, research, extension, skills, care, service, values, virtues & ethical practices. Orientation Program for freshers', white coat ceremony, orientation to interns, exit programs including career guidance and annual convocation help in this process.

The outcome is evident from the students' progression and their achievements at regional and national level.

2.0 Establishment and Growth

2.1 MGMCRI

This section deals with the history of the institute from its inception, growth and its future ambitions.

Mahatma Gandhi Medical College and Research Institute had its humble beginning in April 2001, when the first batch of MBBS students were admitted. Since then, 22 years have passed by and presently we have begun the course for the 23rd batch of students. We are happy to announce that the National Medical Commission, based on the standards set and the infrastructure provided, has increased the intake of MBBS students to 250 with effect from 2014.

The Institution is run by Sri Balaji Educational & charitable public trust (SBECPT). The trust started 'Kasturba Gandhi Nursing College (KGNC)' in 2003, the 'Indira Gandhi Institute of Dental Sciences (IGIDS)' in 2006 and the 'Shri Sathya Sai Medical College and Research Institute' at Chengalpattu District in 2008. Given the high standards set by all our institutions, the University Grants Commission granted a Deemed to be University status and the Sri Balaji Vidyapeeth was formed as a Health Sciences University in 2008. The first batch of students under Sri Balaji Vidyapeeth passed out in December 2012. Faculty of Allied Health Sciences Courses commenced in 2015. Since its formation, the University and the constituent colleges have made substantial strides in education, services and research.

In 2007, MGMCRI started post graduate courses in clinical specialties and subsequently in 2008-2009 in the pre and paraclinical specialties. With the growth in facilities, the numbers of admissions to postgraduate courses have also increased from year to year. In 2011, Super Specialty programs in Cardiology, Urology, Neuro Surgery and Cardiothoracic and Vascular Surgery were established.

PhD is also on offer in many subjects including Interdisciplinary areas. The university now offers several innovative courses such as Post Graduate Diploma in Music Therapy, Post-Graduates Diploma in yoga therapy, Post-Graduates Diploma and M.Phil in Health Professional Education. Students entering the institution, therefore, have the opportunity to pursue their academic ambitions up to super specialization. All our courses are duly recognized.

Our primary aim is to impart quality medical education that is on par with global standards and we have expanded our facilities and services to achieve them. The Institute has established modern lecture theaters, electronic learning facilities and a Medical Simulation Center. The Central Library with books, journals, and educational CD-ROMS, also provides internet access and online journal article retrieval system.

The Institute, with its attached 1350 bedded, ultra-modern, super-specialty hospital is committed to rendering efficient tertiary medical care in several areas. The health care delivery system gets started at our urban and rural health centers which expose the students to the concept of Primary Healthcare.

Research is an important dimension of our University. A Central Inter disciplinary Research Facility (CIDRF) has been established to foster and promote research. This research infrastructure, housed in a 6,000-odd sq.ft facility, is equipped to carry out frontline research.

The Institution and the University are setting high standards for themselves. We have achieved national quality standards in education as evidenced by Accreditation by National Assessment and accreditation Council (NAAC) with “A++” Grade.

In the National Institutional Ranking Framework (NIRF), promoted by Ministry of Human Resources Development, Government of India, SBV has successively figured among the Top 100 Universities in the country. In 2016, at India Ranking 2017, SBV bagged the coveted second place in the parameter

“Out Reach & Inclusivity” and Nineteenth place in “Teaching Learning Resources” and was placed 83 among all the Indian Universities. In 2018, it rose in its ranks to 72. MGMCRI in its first ever application to NIRF was ranked 23rd among all medical colleges in the country and 97 in overall among all higher educational institutes. In the year 2022 MGMCRI was ranked 47th

The National Accreditation Board for Hospitals and Health Care Providers (NABH) has accorded Entry level Pre Accreditation to Mahatma Gandhi Medical College & Research Institute a constituent college of SBV.

India Today, a leading magazine (published on 22/05/2017), conducted a Perceptual Survey of Educational Institutions including Medical Colleges. Mahatma Gandhi Medical College & Research Institute, a constituent college of SBV was placed 4th among the Top 10 Promising Medical Colleges in India.

“Sri Balaji Vidyapeeth offers different avenues for the discerning students and transforms them into distinguished professionals, thus paving an innovative path to human progress.”

MGMCRI-Logo and values explained through the College Anthem 'Torches for Tomorrow'



Verses

PRELUDE(Spoken)

M.G.M.C.R.I.-our alma mater.....

You lead us to glory, and a shining future.....

Verse 1

Evolution of a healer,

Through seasons of spring and winter....

Up and down the waves of an ocean, You lead us to a grand destination.

You're the wind with in our sails, through sunshine & rain,

Through days of ecstasy, and moments of pain

Verse 2

You're a temple of learning; A noble fortress of healing.

Starry-eyed, we reach your portals; And realize a dream of laurels.

You sow the seeds of wisdom & gentle compassion,

With in the soil of our souls, with tireless devotion

Verse3/Chorus

You teach us to drive away the pain & sorrow; You turn us into torches for tomorrow.

And with a smile, we'll serve the sick and weary.. We'll lead the war on mortal misery.

The flame you kindle with fervor Will burn bright and strong forever.

Elucidation of the Lyrics

M.G.M.C&R.I.-our alma mater.....

You lead us to glory, and ashining future.....

Alma mater a school, college, or university which one has attended or from which one has graduated (Etymology Latin, fostering mother) (Merriam-Webster's Collegiate Dictionary-2005).

These spoken introductory lines serve the purpose of set induction. They help us get into an appropriate frame of mind and facilitate involvement. In these lines, the students address their alma mater with reverence, affection and gratitude.

"Evolution of a healer, Through seasons of spring and winter."

"Evolution of healer" implies the metamorphosis of an adolescent into a mature healthcare professional. Spring and winter can be interpreted in two ways-literally and figuratively. Practically speaking, medical courses are quite lengthy, and the student sees the passing of many seasons, in a cyclical manner! Spring also implies the bright, pleasant and sunny days during the course. Winter has a long tradition (at least in some fairy tales and in some parts of the world) of being associated with a cold, harsh climate and implies, in this context, the difficult and stressful experiences that a student might face. Here, the word "winter" is used merely as a metaphor.

"Up and down the waves of an ocean"

The medical curriculum is a vast ocean, and it is quite easy to get lost. These oceans can sometimes get choppy and rough. The institution guides the student all the way through this long voyage.

"You lead us to a grand destination."

The word destination has more than one meaning in this context. It can be interpreted very plainly, as the academic degree/diploma, which is, fact, a grand destination. The word

destination could also mean launch pad, the starting point of a student's career, from where further progress can be made. Destination can also denote a wholesome, healthy and caring personality.

*"You're the wind with in our sails, through sunshine & rain,
Through days of ecstasy, and moments of pain."*

Just as a ship needs the wind to fill up its sails & launch it forward, students require a strong force that sustains their progress over the years. Life is not a bed of roses. Trials & tribulations are not just restricted to one's academic life. There are emotional & interpersonal roller - coaster too. This institution will not neglect a student who might experience physical or mental suffering. M.G.M.C.&R..I.'s teachers aspire to par take of the students' positive and negative experiences.

"You're a temple of learning"

In this context, the word "temple" just implies a place devoted to a special purpose. But, for those who are spiritually inclined, it is easy to conceptualize education as a kind of worship. Here, the word "learning" (noun) has been used as a synonym for educational knowledge.

"A noble fortress of healing."

The magnificent structure of the M.G.M.C.R.I. buildings and the grey, granite-colored facade of the stately hospital block remind one of an imposing and majestic fortress. M.G.M.C.R. I. can be conceptualized as a citadel where the sick are restored to health.

"Starry - eyed, we reach your portals; And realize a dream of laurels".

Brimming with optimism, dreams and visions, students arrive at the threshold of the M.G.M.C.R.I. campus. Under the able

guidance of the institute's teachers, the students' visions of graduation day, certificates and medals would soon become a reality. The word "laurels" is used in this context as a metaphor for such success and honor, here in our institution and else where.

"You sow the seeds of wisdom & gentle compassion, With in the soil of our souls, with tireless devotion."

Both wisdom and compassion are essential for a healthcare professional to be successful in his / her career. Knowledge and skills alone, without the right attitude, result in an incomplete personality. These lines compare the mind of a student to a fertile soil that is receptive to new concepts and ideas. The institution attempts to impart education in the cognitive, psychomotor and affective domains, to produce a complete healthcare professional who can recognize that the patient is a suffering human being not just a bunch of diseased organs - a professional who can practice holistic medicine in a kind, compassionate and wise manner.

"You teach us to drive away the pain & sorrow"

The main purpose of medical education, a severy one knows, is enabling a person to diagnose and treat human illness in a holistic manner. "Pain and sorrow" in this context stand for physical and mental suffering that generally go hand in hand: M.G.M.C.R.I. tries to teach the students that the alleviation of physical ailments is incomplete without mental health promotion.

"You turn us into torches for tomorrow"

M.G.M.C.R.I. aspires to transform its students into the torch bearers of the future, in the medical and social contexts. A torch bearer is someone in the forefront of campaign or crusade. In this context, a torch bearer is a person who leads healthcare services and revolutions therein. There is a flame burning within M.G.M.C.R.I. - a flame that personifies high quality, state-of-the-

art healthcare delivered with compassion and zeal. M.G.M.C.R.I. strives to pass on this sacred flame to the students before they graduate, thus enabling the students to become torches for tomorrow.

“And with a smile, we’ll serve the sick and weary”

In addition to sophisticated investigations, powerful medications and complex surgical procedures, a kind, gentle and reassuring smile on the healthcare professional’s face is an efficacious adjuvant. This line advocates the practice of

“emotionally intelligent medicine’.

“We’ll lead the war on mortal misery”

The phrase “mortal misery” implies human suffering due to disease. Mankind has been forever struggling hard to conquer disease and improve the quality of life and longevity. This struggle can be conceptualized as a war between man and disease. This war is easy to understand especially in the context of infectious diseases, where the battle is between the man and microbes.

“The flame you kindle with fervor Will burn bright and strong forever “

Teachers at M.G.M.C.R.I. strive to instill in the student’s mind a flame that represents the spirit and reflects the ethos of M.G.M.C.R.I. It is this flame that makes the students “torches for tomorrow”. It is a known fact that what we acquire from our alma mater generally has an enduring quality. A doctor / nurse graduating from this institution will pass on the flame to the next generation of students training under him / her. Thus, the flame kindled by this institution will shine forever.

2.2 SSSMCRI-Establishment and Growth

Shri Sathya Sai Medical College and Research Institute had its humble beginning in June 2008, when the parent trust Sri Balaji Educational Trust established this college on the 'PURA' philosophy(Provision of Urban Amenities in Rural Areas) as advocated by our Past president of India Late Dr APJ Abdul Kalam. Since then, 12years have passed by and presently the 13th batch of students arebeing admitted. National Medical Council, based on the standards set and the infrastructure provided, has enhanced the annual in take of MBBS students to 150 with effect from 2010.

Presently, the Institution located amidst a reserved forest, in a lush green, ecofriendly, 120acres campus, is a constituent college of Sri Balaji Vidyapeeth Pondicherry, a Deemed to be Universtiy, which accredited by NAAC as A++ grade. Given the high standards set by all the institutions of Balaji family, the institution presently offers post graduation (MD/MS programs) in all the subjects, PhD. programs in medical subjects and graduate programs in allied health sciences. The institution in addition to top quality education also offers tertiary level patient care to the needy rural masses of more than 100 surrounding villages and has thus made substantial strides in education, services and research.

SSSMCRI-College Anthem

*A Jewel in the crown of the deep blue oceans, This land
of India with its mountains high!
And in its south, with all its glory, Surrounded by the
seas, stands Chennai! Chorus... we learn to heal the
pains of man, O...here we are with the blessings of Sai!!
We do our best for the noble profession,
O....here we are at Sathya Sai!
We laugh, we cry, we work, we play,
We learn all subjects new!
We slowly grow into budding doctors,
And heal the world all through!
And then when it's time for us to go,
Do all our paths divide-
The songs we sung, the lessons we learnt,
Will always be our guide!
Wherever we go,
Whatever we do,
We sing this song aloud!
We bear the flag of Sathya Sai And make our college
proud!*

3.0 Courses offered



SBV offers the following Undergraduate and Postgraduate degree and diploma courses at MGMCRI and SSSMCRI.

3.1.1 Undergraduate degree courses (MBBS)	MGMCRI	SSSMCRI
M.B.B.S.(Bachelor of Medicine and Bachelor of Science)	✓	✓
3.1.2 Postgraduate degree courses	MGMCRI	SSSMCRI
MS Courses		
MS (General Surgery)	✓	✓
MS (Obstetrics & Gynecology)	✓	✓
MS (Ophthalmology)	✓	✓
MS (Orthopaedics)	✓	✓
MS (OtoRhinoLaryngology)	✓	✓

MD Courses		
MD (Anesthesiology)	✓	✓
MD (Anatomy)	✓	✓
MD (Bio-Chemistry)	✓	✓
MD (Community Medicine)	✓	✓
MD (Dermatology, Venerology and Leprosy)	✓	✓
MD (Emergency Medicine)	✓	–
MD (Forensic Medicine)	✓	✓
MD (General Medicine)	✓	✓
MD (Microbiology)	✓	✓
MD (Paediatric)	✓	✓
MD (Pathology)	✓	✓
MD (Physiology)	✓	✓
MD (Pharmacology)	✓	✓
MD (Psychiatry)	✓	✓
MD (Radio-diagnosis)	✓	✓
MD (Respiratory Medicine)	✓	✓

3.1.3 Fellowship/Certificate Courses		MGMCRI	SSSMCRI
1	Fellowship in Maternal & Child Health	✓	-
2	Fellowship in Diabetes	✓	✓
3	Fellowship in E-Learning in Health Professions Education	✓	-
4	Fellowship in Diabetes Education	✓	-
5	Fellowship in Basic Otology	✓	✓
6	Fellowship in Hospital Infection Control	✓	✓

7	Fellowship in Tropical Parasitology	✓	✓
8	Fellowship In Surgical Management of Gender Dysphoria (Male to Female)	✓	-
9	Fellowship in Dermatopathology	✓	-
10	Fellowship in Community Ophthalmology	✓	✓
11	Fellowship in Obstetrics & Gynaecology Ultrasound	✓	-
12	Fellowship in Disaster Management	✓	-
13	Fellowship in Pandemic Management	✓	-
14	Fellowship in Human Genetics	✓	-

3.1.4 Super Specialties Courses (DM/MCh)	MGMCRI	SSSMCRI
D.M. Cardiology	✓	–
MCh. Cardio Thoracic and Vascular Surgery	✓	–
MCh. Neuro Surgery	✓	–
MCh. Urology	✓	–

3.1.5 M.Sc. (Faculty of Medicine)	MGMCRI	SSSMCRI
M.Sc. Medical Biochemistry(3Years)	✓	✓
M.Sc. Medical Microbiology(3Years)	✓	✓

3.3 List of Office Bearers

3.3.1 Sri Balaji Vidyapeeth

Designation	Name of the Officials	E-Mail
Chancellor	Shri.M.K.Rajagopalan	chmnoff@mgmcri.ac.in
Pro Chancellor	Dr. Prashanth Rajagopalan	chmnoff@mgmcri.ac.in
Pro Chancellor	Dr. Urjitha Rajagopalan	chmnoff@mgmcri.ac.in
Vice Chancellor	Prof. Nihar Ranjan Biswas	vc@sbvu.ac.in
Dean, Research	Prof.K.S.Reddy	deanresearch@sbvu.ac.in
Registrar	Prof.A.R.Srinivasan	registrar@sbvu.ac.in
Deputy Registrar	Mr.Joseph Naresh	deputyregistrar@sbvu.ac.in
Deputy Registrar (Regulatory Programmes)	Prof. K. Jaiganesh	jaiganeshk@mgmcri.ac.in
Controller of Examination	Prof.S.Srirangaraj	coe@sbvu.ac.in

3.3.2 Administrative Officers

Designation	Name of the Officials	E-Mail
Director (Admin)	Smt.Asha .K.	ashak@sbvu.ac.in
Personnel Officer	Zaibunnesa Begum I	personnelofficer@m gmcri.ac.in
Director, CDReAMS	Prof.M.Ravishankar	cdreams@sbvu.ac.in
Deputy Director, CDReAMS	Dr.JaganMohan	admin@mgmcri.ac.in

3.3.3. Mahatma Gandhi Medical College And Research Institute-College

Designation	Name of the Officials	E-Mail
Dean	Prof.Seetesh Ghose	dean@mgmcri.ac.in
Vice Principal (Curriculum)	Prof.Umadevi S.	vp@mgmcri.ac.in
Vice Principal (Students Affairs)	Prof.Kannan R.	vpsa@mgmcri.ac.in
RAO - Incharge	Mr.Namasivayam C	boyshostel@mgmcri.a c.in
Sr. Student Counsellor	Mrs.Priya Philip	studentcounsellor@m gmcri.ac.in

3.3.4 Mahatma Gandhi Medical College-Hospital

Designation	Name of the Officials	E-Mail
Director (Hospitals & Outreach Services)	Prof.Nirmal Coumare V.	ms@mgmcri.ac.in
Dy. Medical Superintendent (Marketing & Outreach)	Dr. Swati Jayant Pawar	dyms@mgmcri.ac.in
Dy. Medical Superintendent (Super Specialty Services)	Dr. Pratheesh Ravindran	pratheeshr@mgmcri.ac.in
Dy. Medical Superintendent (Emergency Medical Services)	Dr.Tirou Aroul	tirouaroul@mgmcri.ac.in
Dy. Medical Superintendent (Laboratory Services)	Dr.Joshy M Easow	joshymeasow@mgmcri.ac.in

3.3.5 Heads of Departments-MGMCRI

Department	Head of the Department	EMAIL
Anatomy	Prof.Arulmoli.R	anatomy@mgmcri.ac.in
Physiology	Prof.Jaiganesh.K	physiology@mgmcri.ac.in
Biochemistry	Prof.Reeta.R	biochemistry@mgmcri.ac.in
Pathology	Prof.Sowmya.S	pathology@mgmcri.ac.in
Microbiology	Prof.Joshy M.Easow	microbiology@mgmcri.ac.in
Pharmacology	Prof.Manimekalai.K	pharmacology@mgmcri.ac.in
Forensic Medicine	Prof.Satish Kumar.P	fm@mgmcri.ac.in
Community Medicine	Prof.Prahan Kumar.R	cm@mgmcri.ac.in
Ophthalmology	Prof.Srikanth.K	ophthalmology@mgmcri.ac.in
ENT	Prof. Karthikeyan.P	ent@mgmcri.ac.in
General Medicine	Prof.Mohamed Hanifah	medicine@mgmcri.ac.in
General Surgery	Prof.Saravanakumar.S	surgery@mgmcri.ac.in

Orthopaedics	Prof.Krishna Gopal R	ortho@mgmcri.ac.in
Obstetrics & Gynecology	Prof.Lopamudra Bhattacharyya	obgy@mgmcri.ac.in
Paediatrics	Prof.Soundararajan.P	pediatrics@mgmcri.ac.in
DVL	Prof.Srikanth.S	dvl@mgmcri.ac.in
Radio-Diagnosis	Dr.Krishnakumar R.	radiology@mgmcri.ac.in
Anaesthesiology	Prof. Hemanth Kumar.V.R	anaesthesiology@mgmcri.ac.in
Psychiatry	Prof.Siva Prakash.B	psychiatry@mgmcri.ac.in
Pulmonary Medicine	Prof.Pajanivel .R	tbcd@mgmcri.ac.in
Urology	Prof.Joseph Philipraj.S	urology@mgmcri.ac.in
Cardiology	Dr.Giridharan	cardiology@mgmcri.ac.in
Neurology	Dr.Murugesan.S	neurology@mgmcri.ac.in
Neuro Surgery	Dr.Prateesh Ravindran	prattheeshr@mgmcri.ac.in
Nephrology	Dr. Hemachandar.R	hemachandarr@gmail.com

3.3.6 Shri Sathya Sai Medical College And Research Institute-College

Designation	Name of the Officials	E-Mail
Dean	Prof. Joydeb Roychowdhury	dean@sssmcri.ac.in
Vice Principal (Curriculum)	Dr.R.Valli	vp@sssmcri.ac.in
Vice Principal (Students Affairs)	Dr. Syed Ali Nasar Waris	vpsa@sssmcri.ac.in
Boys Hostel Warden	Dr.Mani K	kathapillaimani@gmail.com
Girls Hostel Warden	Ms.Jayalakshmi	prateekbobhate@gmail.com
Student Counsellor	Mrs.Srilekha	lekhamuralipsy@gmail.com

3.3.7 Shri Sathya Sai Medical College-Hospital

Designation	Name of the Officials	E.Mail
Medical Superintendent		ms@sssmcri.ac.in
Dy. Medical Superintendent	Dr.Raja T.K	
Resident Medical Officer	Dr.Siva Prakash	
Nursing Superintendent	Mrs.Lakshmi	ns@sssmcri.ac.in

3.3.8 Heads of Departments-SSSMCRI

Department	Head of the Department	EMAIL
Anatomy	Prof. Sowjanya Bandlamudi	anatomy@sssmcri.ac.in
Physiology	Prof.Sudha B S	physiology@sssmcri.ac.in
Biochemistry	Prof. Balaji Rajagopalan	biochemistry@sssmcri.ac.in
Pathology	Dr.R.Govindarajan	pathology@sssmcri.ac.in
Microbiology	Prof.Priya Santharam	microbiology@sssmcri.ac.in
Pharmacology	Prof.Maduram Annamalai	pharmacology@sssmcri.ac.in
Forensic Medicine	Prof.Dipayan Deb Barman	forensicmedicine@sssmcri.ac.in
Community Medicine	Dr.Raja T.K	communitymedicine@sssmcri.ac.in
Ophthalmology	Prof.Syed Ali Nasar Waris	ophthalmology@sssmcri.ac.in
ENT	Prof. Valli Rajasekaran	ent@sssmcri.ac.in
General Medicine	Prof.Nagarajan Kirmathan Karthikeyan	generalmedicine@sssmcri.ac.in
General Surgery	Prof.Muralidharan Gopalan	generalsurgery@sssmcri.ac.in

Orthopaedics	Prof.Sundararajan Thirugnanasambandam	orthopedics@ sssmcri.ac.in
Obstetrics& Gynaecology	Prof.K. Vijaya	obgy@sssmcri.ac.in
Paediatrics	Prof.Suresh P	pediatrics@sssmcri.a c.in
DVL	Prof.Kandaswamy M	dvl@sssmcri.ac.in
Anaesthesiology	Prof.Dilip Kumar G	anaesthesiology@ sssmcri.ac.in
Psychiatry	Prof.Anusa	psychiatry@sssmcri. ac.in
Respiratory Medicine	Prof. Vallabhaneni Viswambhar	tbcd@sssmcri.ac.in
Radio Diagnosis	Dr.P.Jenikar	radiology@sssmcri.a c.in



4.0 The MBBS Program

The following section deals with the course plan, objectives and requisites for a ward of MBBS degree by Sri Balaji Vidyapeeth, as per the NMC Guidelines, 2023. For details, https://www.nmc.org.in/MCIRest/open/getDocument?path=/Documents/Public/Portal/LatestNews/GMER2023_compressed.pdf

4.1 Course Plan and Duration

Table 1: Distribution of subjects in each Professional Phase

Phase & year of MBBS training Subjects & Teaching Elements Duration (months) University Examination	Subjects & Teaching Elements	Duration (months)	University Examination
First Professional MBBS	(i) Foundation course -I week, remaining spread over 6 months at the discretion of college (ii) Anatomy, Physiology & Biochemistry, Introduction to Community Medicine, including Family adoption programme (FAP) through village outreach (iii) Early Clinical Exposure (iv) Attitude, Ethics, and communication Module (AETCOM) including Humanities	12 months	1 st professional
Second Professional MBBS	(i) Pathology, Microbiology, Pharmacology (ii) Introduction to clinical subjects (iii) Clinical postings, Family visits for FAP (iv) AETCOM	12 months	2 nd professional
Third Professional	(i) Community Medicine,	12	Final

part I, MBBS, including Electives 1 month	Forensic Medicine and Toxicology, Medicine & allied, Surgery & allied, Pediatrics, Obstetrics & Gynecology (ii) Family visits for FAP (iii) Clinical postings (iv) AETCOM (v) Electives- I month, 2 blocks, 15 days each	months	professional 'Part I
Third Professional part2, MBBS	(i) General Medicine, Dermatology, Psychiatry, Respiratory medicine, Pediatrics, General Surgery, Orthopedics, Oto- rhinolaryngology, Ophthalmology, Radiodiagnosis, Anesthesiology, Obstetrics & Gynecology (ii) Clinical postings (iii) AETCOM	18 months	Final Professional - Part II

Marks distribution for various subjects for University Annual Examinations

Phase of Course	Theory	Practical's	Passing criteria
1 st MBBS			Mandatory to get 40% marks separately in theory and in practical's; and totally 50% for theory plus practical's.
Anatomy- 2 papers	Paper 1- 100	100	
	Paper 2 -100		
Physiology- 2 papers	Paper 1- 100	100	
	Paper 2 -100		
Biochemistry- 2 papers	Paper1- 100	100	
	Paper 2 -100		
2nd MBBS			
Pathology - 2 papers	Paper 1- 100	100	
	Paper 2- 100		
Microbiology- 2 papers	Paper I- 100	100	
	Paper 2- 100		
Pharmacology- 2 papers	Paper I- 100	100	
	Paper 2- 100		
Final MBBS part I			
Forensic Med. Tox.- I paper	Paper 1 - 100	50	
Community Med- 2 papers	Paper 1 -100	100	
	Paper 2- 100		

For NEXT as per NEXT regulations.

Student need to clear Phase I Preclinical examinations before moving into Phase II.

Supplementary examinations for I MBBS will be held by Sri Balaji Vidyapeeth, 6 Weeks after the publication of results of the original examinations, so as to enable students who fail in the original examinations to join the main batch.

*The students who fail these exams can proceed in their course study. However, they need to clear the previous examinations before appearing for the subsequent subjects.

*Students need to clear Final MBBS Phase II before moving to Internship

4.1.1. Commencement of the Course



From July/August month of the Academic year.

1.	Orientation Module	Totalhours:30
	1A. Orientation Module: Introduction to institution/campus/facilities	
	1B. Orientation Module: Role of Doctors in the society	
	1C. Orientation Module: History of Medicine and alternate systems	
	1D. Orientation Module: IMG roles /overview MBBS curriculum/ Various career pathways	

	1E. Orientation Module: Principles of family practice	
2.	Skills Module	Totalhours:35
	2A. Skills Module: First Aid	
	2B. Skills Module: BLS	
	2C. Skills Module: Universal precautions	
	2D. Skills Module: Waste Management	
	2E. Skills Module: Immunization	
	2F. Skills Module: Documentation	
3.	Community orientation module	Totalhours:8
	3A. Community Orientation Module: National Health goals and policies/ health Care systems/ community healthcare	
	2B. Skills Module: BLS	
	3B. Community Orientation Module: Interactions with patients, families and communities	
4.	Professional Development and Ethics Module(P&E)	Totalhours:40
	4A.(P&E): Concept of Professionalism and Ethics	
	4B.(P&E): White coat Ceremony	
	4C.(P&E): Professional behavior and altruistic behaviour	
	4D.(P&E): Working in a health Care team	
	4E.(P&E): Disability competencies	

	4F.(P&E): Cultural competence	
	4G.(P&E): Stress management	
	4H.(P&E): Time management	
	4I.(P&E): Inter personal relationship	
	4J.(P&E): Learning	
5.	Enhancement of Language and Computer Skills Module	Total hours:40
	5A. Enhancement of Language and Computer Skills Module:	
	Communication	
	5B. Enhancement of Language and Computer Skills Module: Local Language training	
	5C. Enhancement of Language and Computer Skills Module: English Language training	
	5D. Enhancement of Language and Computer Skills Module:	
	Computer Skills training	
6	Sports and extra curricular activities:	Total hours:22

4.1.2. Working Days in an Academic Year

Each academic year shall consist of not less than 240 working days.

4.1.3. Curriculum

The curriculum and the syllabi for the course shall be as Specified in the NMC regulations.

4.1.4. Medium of instruction

English shall be the medium of instruction for all the subjects of study and for examinations.

4.2 Clinical Posting & Duration

The clinical postings shall start in the beginning of 2nd clinical year and shall continue till the end of the 3rd clinical year Part II. The following is the list of subjects covered & total duration of clinical postings

Year	Number of Months
Phase I	12
Phase II	12
Phase III Part I	12
Phase III Part II	18
Total Weeks	54

Subjects	Total duration (Wks)
General Medicine	26
Paediatrics	10
Tuberculosis & Chest Diseases	02
Skin & STD	06
Psychiatry	02
Radiology	02
General Surgery	26
Orthopaedics	10
Ophthalmology	10
Ear, Nose and Throat	08

Obstetrics and Gynaecology including Family Welfare Planning	24
Community Medicine	12
Casualty	02
Dentistry	02

4.3 Internship



After passing the III professional part-II examinations, a MBBS student will be eligible for the CRRRI – Compulsory Rotatory Residential Internship training for a period of one year in the following subjects.

Community Medicine	2months
Medicine	1½months
Psychiatry	15days
Surgery	1½months
Anesthesiology	15days
Pediatrics	1month
Obstetrics & Gynecology including family Welfare and neonatology	2months
Orthopedics including PMR	1month
Ophthalmology	15days
Oto-Rhino-Laryngology	15days
Casualty	15days

The students can also choose to undergo elective training in any of the following departments for 15 days

Dermatology & STD	Forensic Medicine
TB & Chest Diseases	Blood Bank
Radio Diagnosis	Psychiatry

The Medical Education Unit organises Interns orientation and systematic training programme. The revised program consists of series of sessions on various topics conducted through 'hands on' experiences in small groups held at various sites of learning on rotation.

Students should be provisionally registered with the Tamil Nadu State Medical Council (TNSMC), before the commencement of internship. This provisional registration is valid for only 1 year from the time of commencement of internship. In the event of extension of CRR clinical postings, re-registration with TNSMC has to be undertaken.

4.4 Award of MBBS degree

Upon successful completion of the one year training period of CRR, a student will be eligible for the award of the MBBS degree by Sri Balaji Vidyapeeth. The graduate should apply to the concerned State Medical Council for permanent medical registration.

4.4.1 Policy as to the Length of time required to complete MBBS degree course

As per medical council of India graduate medical education guidelines 1997, the MBBS course is of 4 and ½ years duration followed by one year of training in internship.

On account of physical/ mental illness, or due to other compelling reasons, the student may be permitted to defer his/her studies. However, this has to be notified to a dratified by the Academic council. **The deferment period will not be counted for the period of study and the student shall have to**

complete his/her entire course duration, to be eligible to appear for the exams.

4.5 Teaching-Learning Methods



The following pedagogy methods is being employed for effective student engagement & curricular delivery at the SBV Institutions.

Didactic lectures

Formal lectures would be for only one third of the total teaching hours. Lecture topics would be published in the SIS-Garuda, well in advance to enable the students to prepare and actively participate and interact during the lecture sessions. Teaching will be predominantly in small groups & student centric.

Practical/Demonstration classes

Practical / Demonstration classes are conducted appropriately to cover certain specific areas of the concerned discipline. The students are divided into small batches and hands-on training is provided.

Clinical Classes

The Clinical training would be patient - based and will be held as bed side clinics. The Purpose of clinical classes would be to train students in care clinical skills of diagnosis & devising management plan for individual patients. The focus would on patient centric approach.

Skills Training Sessions



The students will undergo 'hands on' training on Procedural & Patient Care Skills through the process of Active training under supervision. The state of Medical Simulation Center at MGMCRI aids in the transfer of these skills. The Students are also trained in life support skills from year 1. All SBV students are trained in Basic & Advanced Life Support by the completion of internship.

Small group teaching/Tutorials

Small group teaching / tutorials would be organized by the faculty members for a small group of students at a time. These sessions would enable extensive interaction between the teacher and the taught, and will be based on clinically oriented problems.

Student seminars

This facet of teaching methodology definitely motivates students to learn the subject on their own. The sessions, moderated by a faculty member, ensure active preparation and participation from the students. Simultaneously, they help the learners to gain fair knowledge on the use of audio-visual aids, develop communication skills and boost their self confidence.

Integrated teaching

This method is useful in helping the students learn the subject in an integrated/ holistic manner with the active involvement of and inputs from the faculty of those disciplines. Integrated teaching will be both horizontal and vertical.

Problem Based Learning (PBL) Sessions

PBL is a student centered pedagogy in which student learn about a concept through the experience of solving an open-ended problem. In this methodology, students learn the thinking and team work strategies and domain knowledge.

Learning Management System (LMS)



This is a software application for the administration, reporting and delivery of electronic education technology (also called e-learning). The ‘Ganesha Canvas’, the LMS of SBV, offers lessons, tutorials, tests, assignments, references and clinical problem solving exercises and more.

4.6 Parents Teachers Meeting

Parent Teacher’s Meet will be conducted at the end of every semester to appraise the parents of their wards’ academic progress. Intimation for the same would be sent one month in advance & all parents are required to attend the meeting without fail. During the PTM, the parents can interact with the

faculty from all departments as one to one basis. The Dean, Vice Principal (Curriculum and Students) and Student Counselors will also be interacting with the students and parents during these sessions.

4.7 Student Assessment

Students at MGMCRI and SSSMCRI are under continuous Formative Assessment (PBL sessions, quizzes, assignments, clinical case discussions and others). Summative Assessment would also be held (Mid-term, End-of-term, send-up and ward-leaving examinations) apart from the University examinations. The actual frequency and format of these examinations is left to the discretion of the Academic departments. However the tests/practicals & ward learning exams will be scheduled in a way to avoid clash of tests & overcrowding. The drawn up schedule will be published in the **Academic Calendar**. To ensure adequacy of training in clinical skills in the early phase, regular formative OSCEs (Objective Structured Clinical Examination) will be held summatively at the end of course i.e. II Year & end of Internship.

A pass score in the theory and practical /clinical parts of the internal assessment (IA) will be a prerequisite to attempt in the summative examination. IA will not contribute to summative examination. Separate pass in practical/clinical is required. Viva marks will be added to clinical/ practical examination

4.8 SBV University Examinations

The University Examinations will be held for theory and practicals / clinical separately. Examinations will be conducted twice a year i.e. June/July/August and November/December/January. The exact dates for the examinations will be notified in the Academic Calendar.

A student has to obtain a minimum of 35% marks in the internal assessment in every subject to be permitted to appear for the University examinations in that subject as per the guidelines of the University/ NMC.

4.8.1 Registrations for the Examinations

The following requirements need to be satisfied by the students before registration for the examinations.

- 1. Minimum of 75% attendance in lectures plus 80% in non lecture teaching.**
- 2. A minimum of 35% marks in IA marks (however, in the interest of the students, it is highly recommended that of minimum of 60% marks is scored in the IA.**
- 3. Complete payment of tuition and other fees.**
- 4. Production of “No-dues” certificate from the Accounts section, Hostel, and Library.**
- 5. Students on whom a disciplinary action has been initiated for ‘Academic Misconduct’ are also not eligible to apply for the examinations, without the explicit permission of the concerned Authority (Dean/Registrar).**

4.8.2 University Resources: Blue-Print of the questions papers

The questions papers for the University examinations would be set, based on the ‘Blue-Print’ guide lines approved by the Board of Studies of Sri Balaji Vidyapeeth University. These are available for student information in all the respective departments. Students are advised to be familiar with the blue-print guidelines for their final examination preparation.

4.8.3 Compilation of previous questions papers

A compilation of all the SBV University examination question papers is available in the Central Library as well as in the respective departments for students’ reference.

4.8.4 Practical/Clinical Examinations

Will be conducted by the respective departments for the marks allotted as given in Table 1. Clinical examinations will be patient /case based discussions and practical examination (pre/para clinical departments) shall be skill-based testing.

4.8.5 Carryover of failed subjects

- (a) Passing in First MBBS Professional examinations is compulsory before proceeding to Phase II training.
- (b) A student who fails in the II MBBS professional examination shall be permitted to carry the failed subjects to phase III of the MBBS course but shall not be allowed to appear in III MBBS Professional part I examination unless he / she passes all the subjects of the II MBBS Professional examination of 1.

4.8.6 Examinations Malpractice

Copying or malpractice in tests and examinations will be viewed very seriously and strict disciplinary action would be initiated against the erring students.

If a student is found copying or inpossession of objectionable materials, (including cell phones, notes, etc), he/she will have to appear before the enquiry committee of the University and face stringent consequences. If the alleged offence is proved, the punishment will be severe and such students can be debarred from university examination for a variable period of up to variable a maximum of 3 years.

4.8.7. Scholarship and Awards

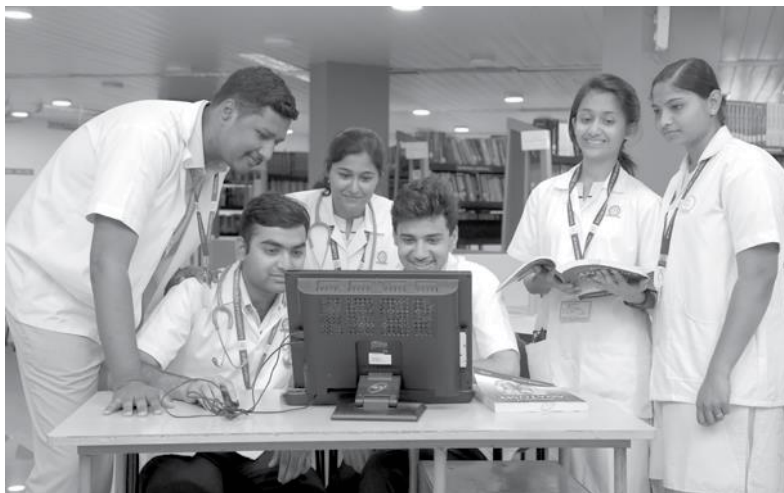


1. **Academic Achievement Award by SBV University**, course-wise (for I MBBS/ II MBBS/ Final Year Part I & Part II), to be awarded at the time of convocation. This award is common for both MGMGCRI & SSSMCRI.

2. **Sri MVK Iyer Gold Medal** for '**Best Outgoing Graduate**' and **Smt.Rukmani Ammal Gold Medal** for '**Best All Rounder Graduate**' of the batch, to be awarded at the time of Institute Day.
3. **Pragya** to be awarded for the '**Best CRRI**' SBV Research week is organized every year, for the undergraduate and postgraduate students of medicine at the intra-collegiate and inter-collegiate level. Winners of posters and podium presentation will be awarded during the valedictory function.

Students are encouraged to participate in ICMR projects and SBV Intramural funds are also available to promote student research.

5.0 The Learning Environment at SBV



SBV and its affiliated hospital are firmly committed to fastening a culture of mutual respect and trust. It is our policy to

- Treat all members of our conducive with respect
- Provide an environment conducive to learning and working.
- Ensure equal access to rights, privileges and opportunities without regard to religion social background, sex, caste, age, nationality, gender identity, disability or any other category.
- We strive to create an environment free of harassment, intimidation and abuse.
- We strongly believe in sharing feedback regarding performance at all levels without concern for ridicule or reprisal

5.1 SBV Research Week

SBV Research week is organized every day, for the under graduate and postgraduate students of medicine at the intra collegiate and Inter collegiate level. Witness of poster and podium presentation to be awarded at the time of valedictory function

6.0 Academic Policies & Schedule

This section deals with the description of all academic policies of MGMCRI and SSSMCRI.

Students are expected to maintain high standards of integrity in their academic work and comply with the SBV academic policies and procedures.

6.1 Academic Calendar

The academic calendar is the collection of preconditions taken into account when scheduling the institute's academic time tables. It is prepared for each year and circulated to all students at the beginning of the course/year.

6.1.1. List of Holidays

August 2025-December 2026	
Independence Day	15.08.2025
De Jure Transfer Day (MGMCRI Only)	16.08.2025
Vinayagar Chathurthi	27.08.2025
Saraswathi Pooja	01.10.2025
Gandhi Jayanthi	02.10.2025
Deepavali	20.10.2025
Puducherry Liberation Day (MGMCRI Only)	01.11.2025
Christmas	25.12.2025
Pongal	15.01.2026
Thiruvalluvar Day	16.01.2026
Republic Day	26.01.2026
Ramzan	20.03.2026
Tamil New Year	14.04.2026
May Day	01.05.2026
Independence Day	15.08.2026
De Jure Transfer Day (MGMCRI Only)	16.08.2026
Vinayagar Chathurthi	14.09.2026

Saraswathi Pooja	19.10.2026
Gandhi Jayanthi	02.10.2026
Puducherry Liberation Day (MGMCRI Only)	01.11.2026
Deepavali	08.11.2026
Christmas	25.12.2026

6.1.2 Time Table & Schedules

Class time table & Schedules are prepared for each semester and are distributed to the students, faculty and departments in the form of Academic calendar. The same is published in our website and also in the learning management system for students reference

6.2 Attendance Policy

Students pursuing the MBBS degree course at MGMCRI/SSSMCRI are required to comply with our Attendance Policy in all phases of their education and training. As per the Medical Council of India regulations, a minimum of 75% attendance is required in Theory (lectures) and 80% minimum attendance in Non lecture teaching (including clinical/practicals & small group teaching) to be eligible to appear for the final university examinations.

As a professional course, we expect required attendance and active participation in all components of the curriculum including lectures, tutorials, practicals, patient clinics and other academic activities. It is expected of the students to demonstrate their professional commitment through active participation in all aspects of the curriculum as defined by the Institute. The faculty of SBV desire to have an attendance of 90% for their students, to ensure adequate utilisation of the learning opportunities available.

6.2.1 Attendance in Clinical Postings

All the students should try to achieve 100% attendance.

Leave of absence due to sickness, attending family functions, participation paper presentation in conferences, Symposia, seminars, workshops; participation in cultural and sports events should **not exceed 20% of the classes**.

A Minimum of 80% attendance in each subject is necessary to write the tests for internal assessment.

NMC Regulations require minimum of 80% attendance in Nonlecture classes including Clinical/Practical classes to be eligible to appear for university Examinations.

Students with less than required attendance will have to repeat the course. Such students will be permitted to appear for the University examination only when he/ she earns the required attendance.

6.2.2 Annual Tuition Fee Payment Schedule

Fee payment schedule	
Under Graduate Yearly Fee Payments	Apr 1 st Week to May 2 nd Week

6.2.3. Leave Regulations

- MGMCRI / SSSMCRI faculty and management stress that the students maintain, a healthy 90% and above attendance in the clinical, lecture and non-lecture formats.
- Students absence from any of the above curricular activities should be notified to the Head of the Departments concerned and the office of the Dean. For students staying in the hostel, a permission letter from the parent /guardian/ addressed to the Dean, is a pre-requisite for processing of leave, along with the leave application from the students.

- Students posted in clinical specialties need to get permission from the Head of the department concerned before applying for leave from the office of the Dean.

6.2.4 Application for Leave

Absence from clinical & courses shall be categorized under the following 2 categories.

1. **Authorized leave**—This category of leave is applicable for Unexpected events/illness of the student.
2. **'On Duty' Permission** – is applicable for participation in scheduled conferences and other academic activities approved by the Office of the Dean and for participation in sports and other extra-curricular activities, outside the Institute, approved by office of the Dean.

Leave Rules for Undergraduates

- All the students should try to achieve 100% attendance. As per NMC, the eligibility criteria for appearing in the University examinations is a minimum of **75% attendance in theory and 80% attendance in clinical postings/ practical** in each subject is required.
- Leave of absence due to sickness, participation & paper presentation in conferences, symposia, seminars, workshops; participation in cultural and sports events, attending family functions etc., **should not exceed 20% of the classes.**
- Leave application will **NOT** be accepted for dates on which any internal assessment /ward leaving / any important academic activities are pre- scheduled.
- Submission of the leave application form for any kind of leave is **MANDATORY.**

Pre-scheduled leave during weekdays:

1. Students availing a preplanned leave during any of their curricular activities should submit a **leave application form** at

the office of the Dean after receiving approval from all the concerned Head of the Department/s (Phase wise as well as from clinical postings department).

2. A permission letter/email from the parent / guardian addressed to the Dean (deanery@mgmcri.ac.in) is a pre-requisite for processing of leave, along with the leave application form.
3. For students staying in the hostel, the leave application form should be signed by the hostel warden, **ONLY** after ensuring that the student has received permission & approval from all the concerned Heads of the departments and also after verifying with their parents.
4. The leave application form along with the permission letter should be submitted at the office of the Dean **at least 2 days** prior to the start of the leave for consideration.

Leave during weekends/vacation for hostel students:

1. For students staying in the hostel, a permission letter/email from the parent / guardian addressed to the Dean is a pre-requisite for processing of leave, along with the leave application from the students. The student leave application form should be signed by the hostel warden after verifying with their parents and should be enclosed with the letter /e – mail from the parent /guardian before sending it to the office of the Dean.

Emergency Leave:

1. In case of **family emergencies / ill health or extension of already permitted leave**, the candidate and the parents **should** send an email request to the office of the dean (deanery@mgmcri.ac.in), Garuda and Hostel warden (if applicable) **at the earliest**. Also, the student should submit the leave application immediately (**within 2 days**) after reporting back to the classes. If not, the earlier email request will not be taken into consideration.
2. A Medical certificate should be submitted for leave related to ill health of ≥ 3 days along with the leave application form.

A student leave application form complete in all these aspects will only be received at the Dean's office.

Note:

1. The students who do not satisfy the attendance requirements as per SBV regulations and NMC guidelines will not be allowed to appear for the university examinations.
2. Students need to attend extra remedial classes and assignments to complete the course requirements.
3. **Unauthorized leave will result in strict disciplinary action.**

6.2.5 Vacations and Holidays

The vacations period and the list of approved holidays, is published in the academic calendar. Students are not allowed to begin vacations before the published vacation start date and extend vacation beyond the published vacation end date.

6.2.6 Consequences of Non-compliance with attendance policy

- The students who do not satisfy the attendance requirements as per SBV regulations will not be allowed to appear for the University examinations.
- Students need to attend extra remedial classes and assignments to complete the course requirements.

6.3 SBV Students' Code of Conduct

Being a member of the SBV community is a privilege, which comes with the responsibility to act in accordance with all institutional rules and policies. The Student Code of Conduct exists to provide information on these behavioral expectations and to articulate the process of addressing violations of these expectations.

SBV is committed to the holistic development of our students, and part of this commitment is instilling integrity, encouraging right decision-making, and fostering self-

accountability. Each student is expected to grow and develop during their time here, to be more than when they began their journey of life. The goal of the Student Code of Conduct is to facilitate this growth by educating and fostering the civility, communality, and social decorum required of an educational institution.

As members of a learning community, all student members of the SBV community have certain responsibilities to the institution and to its members. These include:

- Respect for the rights of others, which includes the obligation to refrain from conduct that violates or adversely affects the rights of other members of the SBV college community.
- The obligation to refrain from conduct in the general community, which adversely affects SBV.
- The responsibility for the avoidance of force, violence, threat, or harassment.
- The responsibility for the avoidance of disruption. Certain kinds of conduct can convert the expression of opinion into disruption.
- The responsibility to comply with social laws and regulations. Student members of the SBV's constituent College communities must be aware that they continue to be subject to the obligations of all citizens while they attend the college. The College is committed to the observance of the laws. There is no immunity on campus from the prohibitions of state and federal law.
- The obligation to ensure that the conduct of others who come to the College through a student's invitation or permission complies with the rules and regulations of the College.
- The obligation to respect the environment of SBV which

includes respect for the physical features of the campus and its facilities as well as the special needs of an institution of learning, such as quiet and privacy.

- The obligation to provide proper identification when requested to do so by a representative of the College. All students are expected to carry their MGMCRI/ SSSMCRI College identification card at all times and to produce it when requested. ID cards may be electronically scanned by a College official to confirm a student's status.
- The responsibility to cooperate with College officials in the performance of their duties.
- The responsibility to respect the values and traditions of SBV as a prestigious medical institution.

6.3.1 Discipline

It is needless to state that maintaining discipline is of utmost important factor to any organization to perform well. It is very important in respect of medical institutions where sick/ diseased people are to be treated with the best possible care. The college believes that without good discipline it would not be possible to win academic laurels. Hence, the students are instructed to maintain strict discipline in activities on and off the campus.

- Any student found guilty of ragging (any kind of physical or mental harassment) and Bullying will be EXPELLED forth with from the college and would be handed over to police depending upon the offence committed.
- Students indulging in Eve teasing will be expelled forthwith.
- SMOKING AND DRINKING are prohibited inside the campus/hostels.
- Cleanliness of the campus is important. Students should discard the garbage only in the dust-bins provided and should

not spit on the walls and floor. Students responsible for loss of damage of the institute property will be severely punished.

- Students are required to maintain not only good academic progress but also high degree of discipline in the campus. For this they are required to give due respect to the faculty, staff and other elders.
- Students have to be patient and kind while dealing with patients.
- Students need to maintain a cordial relationship with others especially teachers, seniors and patients maintaining harmony in a multicultural environment.
- Students have to be punctual for all theory, practical, clinical postings, and experiments, laboratory besides meeting, connected with academics and research.
- Try and attend all meetings arranged by the Scientific and Academic Forum.
- Stay till the end of the meeting/seminars whenever these are arranged.
- Students can use cell phones or Laptops in the college only for academic purpose when directed by faculty.
- Wear the coats when in the college and hospital campus
- Maintain a eco-friendly campus
- Conserve energy by switching off fans and lights when not in use.

6.3.2 Dress Code

MGMCRI & SSSMCRI are professional medical schools. Although the students are not doctors yet, we and the general public expect them to conduct themselves in a manner that is expected of physicians. This also applies to personal grooming and the dress worn in classes and in public places in campus and while in hospitals and other health facilities. The intention of the dress code is to contribute to the overall professional development. What is appropriate and what is not is clarified below.

The dress codes of our institute are as follows;

- All students should wear Uniforms upto 2nd Year as approved by the institute.
- Must be in clean, well pressed uniform/ dress with white apron
- ID card is mandatory at all times.
- Finger Nails to be neat and trimmed.

MALE STUDENTS

- Formal foot wears (**SHOES**) **ONLY** to be worn.
- Clean shaven face with or without groomed moustache.
- Hair to be well combed and cut regularly.

NOT ACCEPTABLE

- Jeans, T-shirts and clothing with inappropriate slogans.
- No Ear rings / Bangles to be worn without religious or cultural purpose.

FEMALE STUDENTS

- Salwar Kameez with dupatta is **ONLY** permitted
- Hair should be well combed and not let loose.

NOT ACCEPTABLE

- T-shirts, Jeans, ankle length salwar/pants, Palazzo pants, leggings, Short Kurtas
- Tight clothing is not permitted.

Male students

- Must be in clean, well pressed Uniform with white apron
 - a) Formal footwear only to be worn.
 - b) Clean shaven face with or without groomed moustache.
- Jeans, T-shirts and clothing with inappropriate slogans are unacceptable.
- No Earrings/ Bangles to be worn without religious or cultural purpose.

Female students

- Must be in clean, well pressed Uniform with white apron.
- Tight clothing are not permitted.
- Hair to be well combed and not let loose.
- T-shirts, jeans and tight leggings with short Kurthas are not acceptable.
- Finger Nails to be neat and trimmed.

Note:

All the faculty members should ensure that this is followed during all the clinical or practical or theory sessions and **NOT** to permit them to attend the sessions if they are not in the prescribed dress code.

7.0 Student Support

7.1 Mentor-Mentee Programme

Besides the routine schedule of learning and teaching, the students and faculty of MGMCRI / SSSMCRI take part in the mentor-mentee programme, where each student (mentee) is attached with one faculty (mentor) of MGMCRI/SSSMCRI. The purpose of this programme is to develop a sound relationship between the mentee and the mentor so that the mentor can be a trusted counselor, guide, true friend and first level problem solver for the mentee.

- The Mentor – Mentee meetings are scheduled to be on **every third Thursday of the month from 3.00pm to 4.00pm**. Extra meetings beyond the scheduled ones as required by Mentees shall be fixed with prior appointment and discussion with the mentor.
- Mentee should maintain a log book of the meetings throughout MBBS course and should submit it to the Dean's office after completion of internship.
- University hall ticket will be issued only by producing of the log book, with stipulated numbers of meetings with mentor, to the Dean's office.

7.2 Students' Club Activities



Apart from the annual sports and cultural days for the students of MGMCRI/SSSMCRI, there are several clubs for the

students to participate on the extra curricular activities. Activities of these clubs are organized; managed and carried out by the students. The club activities starts after academic hours (4-6pm). However in case of special occasions, the clubs activities can be carried out during the academic hours or during the holidays, with the prior permission of Dean, MGMCRI /SSSMCRI.

The students clubs foster personality development and leadership quality among the participating students.

Annual Cultural & Sports TALENTIA intercollegiate program is held annually as well as SPECTRA inter collegiate annual program.

The enrolments into the students clubs of the can be done in the office of the Dean. Each student can join a maximum of two clubs.



The clubs are as follows:

1. **Literary and Debate Club** (*Parliamentary debate, Books, Student Journal, etc.*)
2. **Photography Club** (*Art photography, Post production, etc.*)
3. **Performing Arts Club** (*Classical dance, Modern dance, Drama, Skit, Vocal music, Instrumental music, etc.*)

- 4. Fine Arts Club** (*Painting, Drawing, Digital media, etc.*)
- 5. Computing and Electronics Club** (*Internet software programming, Electronic, etc.*)
- 6. Eco Club** (*Adventures, Cycling, Go green, Clean campaigns, Tracking, etc.*)
- 7. Audio Visual Club** (*Movies, Moviemaking, karaoke, AV aids etc.*)
- 8. Spic Macay** (*Society for the promotion of Indian Classical Music and Cultured amongst Youth*)

7.3 National Social Service Scheme (N.S.S.)

MGMCRI / SSSMCRI has got a self funded NSS unit, in Liaison with the state NSS cell.

The NSS is an Indian Government sponsored public service program conducted by the Department of Youth Affairs and Sports, Government of India. The scheme aims at developing student's personality through community service. The cardinal principal of the NSS programme is that, it is organized by the students. Both students and teachers through their combined participation in community service get involved in the task of nation building.

The broad objectives of NSS are to:

- Understand the community in which they work
- Understand themselves in relation to their community
- Identify the needs and problems of the community and involve them in problem solving process
- Develop among themselves a sense of social and civic responsibility
- Utilize their knowledge in finding practical solutions to individual and community problems

- Develop competence required for group living and sharing of responsibilities
- Gain skills in mobilizing community participation
- Acquire leadership qualities and democratic attitude
- Develop capacity to meet emergencies and natural disasters
- Practice national integration and social harmony
- Participation of students in NSS activities are absolutely voluntary.

7.4 Central Library



The central library of the institute is housed in a separate elegant three storied building with centralized A/C near institute building. The library is easily accessible from hostel and faculty quarters. The library has a rich collection of physical and electronic books and journals. Books are added periodically and collections are updated. Although the collection consists of books mainly on health and allied sciences, there is a separate collection called “Words of Wisdom” which includes books on great personalities namely Gandhiji, Nehruji and APJ Kalam, and also books on management, yoga, computer science etc. The library has a collection of over 20,500 books, 1100 archives and subscribes

to 62 current journals (Indian and Foreign). The library caters to the needs of the faculty, students and other para-medical staff.

The library is spread in four floors namely-ground, first, second and third floors. The ground floor has a collection of books for preclinical. The first floor houses a collection of books for para-clinical and clinical. The second floor has a collection of books for PGs and super specialty, the latest journals are also arranged in this floor. The third floor is own book reading room.

The library has a seating capacity of 250 students. It has a separate reading hall for 250 students meant for using their own books. The books are arranged subject wise and open access system is followed. Books are of reference and text types and reference books are not issued. The entry and exit to the library is through smart card system/ID card.

The library has following facilities

1. Internet Kiosk
2. E-Learning
3. Digital Library
4. Question bank
5. Photocopying (Respecting IPR and copyrights)
6. Book borrowing
7. E books and Ejournals
8. Inter library loan
9. Separate reading and internet provision for PGs and Faculties

7.4.1 Library Timings

DAY	TIME
Monday to Saturday	8.00a.m.to10.00p.m.
Sunday	9.00a.m.to5.00p.m.

7.4.2 Library Rules and Regulation

- Entry and exit to the library is only by smartcard.
- Strict and absolute silence shall be observed in the library.
- Use of cell phones is prohibited inside the library. Cell phones should be either switched off or in Silent mode.
- No printed material can be taken inside the library.
- Personal belongings viz bags, hand bags, rain coats, jerkins and overcoat are strictly prohibited inside the library. All personal belongings should be left on the rack kept outside the library in cloak room.
- No costly items like jewels, credit cards, purse and money should be kept in the bag and for the loss held the library will not be responsible.
- Books are issued for one week and should be returned on or before the date stamped at the back.
- For overdue books, a fine of Rs.15 per day will be collected.
- The books can be renewed for a further period of one week and only one renewal is allowed and the book should be physically presented at the counter for renewal.
- The book should be checked by the student before leaving the counter and it should be ensured that the book is in good condition and if any defect is notice, it should be brought to the notice of the counter staff immediately. If any defect is noticed at the time of return of the book, no excuse will be accepted and the person who got the book issued will be held responsible.

- No eatables are allowed inside the library.
- Book lost should be reported immediately to the librarian. As a rule the lost should be replaced with fine, if any. In case the book lost cannot be replaced, he/she has to pay double the cost of the book and also the fine as applicable.

7.5 SSSMCRI Library

A new State of Art, fully airconditioned, well furnished, central library is fully functional now as detailed below:

Ground Floor : Self study room, Digital Library, Reading Room, Chief Librarian, Cloak Room

First Floor : Reference Reading, Journal Section, Faculty Room, PG Room, Reprography

Second Floor : Seminar Hall, Cloak Room, Own Book Reading

Total Number of Books= 12102

Total number of Journals = 70(National)+47(International) per year

7.6 Students Research Project

Students are encouraged to participate in ICMR projects and SBV intramural research funds are also available to promote student research.

7. 7 Students Research Project

<http://support.sbv.ac.in/>

8.0 Hostels & Accommodation

8.1 Rules and Regulations of The Hostels

Applicable to all the students of MGMCRI and SSSMCRI.

Conditions of Residency

Students residing in SBV constituent college hostel facilities are held by the policies and rules and procedures of the Student Guide as well as the Conditions of Residency, which includes the Fire Safety and Security Policies.

8.2 General Rules

The college hostels provide boarding and lodging facilities for bonafide students of the SBV. The hostels shall be under the control of the Dean and in the immediate charge of the chief warden, Residential wardens, (General warden and Mess warden). The Dean is vested with the powers to enforce rules and regulations and his decision shall be final in the interpretation of the rules and in all matters connected with the hostel. Separate hostels are available for men and women students.

8.3 Admission

The college and hostel administration reserves the right to admit students in the hostels. Admission to the college does not confer automatic right of admission to the hostel attached to the college. The admission to the hostel will be considered after admission in the college, on applying in the prescribed application form. The students will be required to produce proof of admission in the college before admission to the hostel. Every student/ parents before admission to the hostel must submit a joint undertaking in writing. Application for admission to the hostel will not be considered if the declaration is not signed by both the ward and the parent /guardian.

8.4 Membership

Membership in the hostel shall be deemed to be terminated at the end of each academic year and the members who are desirous of continuing in the hostel must make an application for re-admission every year. Residence in the hostel for any period does not confer any right to membership for the following academic year. No student will ordinarily be allowed to continue in the hostel beyond a continuous period of six years from the date of joining the college in the first year. If a student comes on transfer from other colleges, the period will be counted from the date of joining MBBS course in other colleges as well. (Each case will be decided on merit by the Dean or chief warden).

8.5 Relief from the hostel

After admission, no student shall vacate the hostel without prior permission from the Dean. Before vacating the hostel, the student shall inform the warden in writing stating the reason. Only after the request is approved by the Dean, the student will be permitted to vacate the hostel. If any student wants to leave the hostel, he/she should also produce a letter of request to that effect from the parents. He/she should clear the dues and fulfill other formalities as prescribed. The Parents must submit an undertaking stating the safety responsibility of their ward is totally on them while residing outside. If any student applies for vacating the hostel in the middle of the academic year without any valid reason, he/she will forfeit the entire caution deposit and remit the entire prescribed fee for the hostels.



8.6 Lodging

- Allotment of rooms will be made by the chief warden once a year.
- The student will continue to stay in the room allotted and shall not change rooms on his / her own without the warden's permission. Admission for the forthcoming year will not be given if there are dues to be settled by the student for his/her previous year's stay.
- The chief warden has the power to re-allot the room.
- No member will be allowed to have any guest to stay in the room.
- Hostel furniture should not be mobilized from one room to another.
- Members are responsible for care of the furniture and fittings in the respective rooms.
- The cost of repairs or replacements of fittings and furniture will be collected from the inmate of the concern room in cases of damages or losses. If the responsibility cannot be fixed, the cost will be recovered from all the members collectively. In addition to the cost of damages, an equal amount of fine also will be levied.
- Members are not permitted to use any extra electrical gadget in their rooms without prior permission of the warden.
- The members are advised not to keep money or valuables in their rooms.
- The hostel administration will not be responsible for the loss of money or valuables kept in the rooms.

8.7 Guest Policy

Any student who hosts a person on campus with permission of the authority is responsible for ensuring that such person knows and adheres to all regulations of the Code of Student Conduct and all SBV policies and procedures. Students are responsible for the behavior of their guests and may be held accountable for violations committed by their guests, including restitution for damage to SBV facilities or other restitution as necessary. Responsibility under the rules may occur even if the host is not a participant in the activity or has left the guest(s) alone.

8.8 Motorized Vehicle policy

Any students undergoing course of MBBS in SBV are **not allow not to possess or ride/drive bike or car inside the campus** at any given point of time unless prescribed or advice on medical background. Students are **allowed to possess non-motorized bicycles** for commuting to college and other places inside the campus. Violation of the rules of vehicle policy will lead to procedures and disciplinary action.

8.9 Property Damage

Damage or destruction of property is a very serious offense. Instances of deliberate or malicious damage will be referred to the Student Conduct System for conduct action and appropriate sanctions.

8.10 Discipline

- All inmates are expected to maintain strict discipline in the campus and in the hostel.
- Ragging in any form causing physical or emotional hardship to anyone is strictly prohibited. Any student found guilty of ragging will be expelled from the hostel immediately and further action will also be taken as per rules.

- No student should possess or consume narcotic drugs or liquor in the hostel or in the campus. If any one is found violating this rule, he/she will be expelled from the hostel.
- No students shall interact with kitchen staff for any reason. In case of any complaint, the matter should be brought to the notice of the warden for necessary action.
- No one should convene or arrange or participate in any unauthorized meetings in the hostel or campus.
- Anyone found creating problems/mobilizing hostel students which will disturb peace inside the hostel campus will be liable for expulsion from the hostel.
- No student will be allowed to stay outside the hostel beyond 9.00p.m. without prior permission of the warden and authorization by parents/local guardian.
- No member is permitted to collect money from other members on any account for any purpose without the prior permission of the warden.
- If any member falls ill the warden should be informed immediately for necessary action.
- Gambling in the hostel premises is strictly prohibited.
- Music systems, FM Radio, I Pods and MP3/4 players are to be avoided in the hostel.
- Mobile phones may be used only outside of class hours. Misuse of mobile phone and laptops will be viewed seriously and confiscated if found.
- Study hours are to be maintained between 9.00p.m. and 11.00p.m. and silence to be maintained in the study hall from 11.00p.m. to 6.00a.m. No one should go over to other rooms. Attendance will be taken during study hours.
- Exhibition of posters and pamphlets and distribution of notices in the hostels are not permitted.

- No member shall put up any notice on the notice board without the warden's permission.
- Disfigurement of hostel property, wall and damaging the hostel property in any manner are prohibited and strict disciplinary action will be taken on those found guilty.
- The hostel authorities will inspect the rooms at any time and the members shall cooperate with them.
- Any complaint regarding the amenities in the hostel should be made to the warden.
- The members should switch off the lights and fans before leaving their rooms and observe strict economy in energy consumption.
- Students are not allowed to go out of the hostel on holidays/weekends or to their home unless otherwise it is essential or the college is closed for more than three days. Students have to submit the leave applications along with a letter from their parents. Leave will be approved by the chief warden based on the recommendations of the residential wardens. On no account they should leave the hostel before they are permitted to do so.
- Whenever any member leaves the room, it is advised to lock the room before leaving.
- The hostel authorities will not be held responsible for any negligence on the part of the members.
- The students going out of the college campus should enter the date and time of leaving and returning to the hostel in the register available in the hostel. They are not permitted to go out of the campus after 6.00p.m. and those who had left prior to 6.00p.m. should return by 9.00p.m.
- Celebrations of any kind inside the hostel without prior permission from the warden are not permitted.

- Any misconduct or indiscipline in the campus will be viewed seriously and those found guilty will be liable for expulsion from the hostel.
- A committee headed by the Dean will examine the cases of indiscipline on the part of the members and Dean's decision will be final and binding in all respects.
- **Ignorance of rules and regulations of the hostel will not be treated as an excuse for noncompliance.**

8.11 Boarding

- The boarding section of the hostel will be under the direct charge of the residential warden/mess warden.
- All members of the hostel shall board in the hostel mess only.
- Hours of service in the mess will be as noted here under:-

 Breakfast : Between 07.30a.m. and 08.15a.m.
 Lunch : Between 12.30p.m. and 01.30p.m.
 Tea : Between 04.30 p.m. and 05.30 p.m.
 Dinner : Between 07.30p.m. and 09.00p.m.
- Utensils from the mess shall not be taken away to the room. Meals will not be served in the rooms and the students should not take meals outside the mess-dining hall.
- Appropriate diet will be supplied to the members, who are ill, on the advice of the residential warden.
- No personal servant will be allowed in the hostel campus.
- Any member found guilty of damaging mess vessels/furniture or any other property in the mess will be fined ad double the cost will be recovered from them and they are liable for expulsion from the hostel.
- For the sake of smooth running of the mess, member is not expected to enter the kitchen and discuss problems with the kitchen staff. Complaints of unsatisfactory service on the part

the kitchen staff should be immediately brought to the notice of the residential/ chief warden.

8.12 Clearance of Dues

If a student has arrears, he/she may not be permitted to submit the application form for the University examinations. At the time of completion of their course such defaulters will not be given completion certificate/CRRl certificate etc.

8.13 General Discipline

- The visiting hours shall be between 4.00p.m. and 7.00p.m.
- It is the prime responsibility of all the members to keep the surroundings clean.
- The warden shall put up rules governing the use of television, Gym and reading hall.

All the members of the hostel are expected to abide by these rules and extend their co-operation in implementing them for the benefit of all the inmates.

9.0 Anti Ragging



As per the UGC Regulations to eliminate ragging in all its forms the university and institute prohibiting it under these regulations, preventing its occurrence and punishing those who indulge in ragging, as provided for these regulations by UGC and the appropriate law in force.

Keep distance from Ragging, which is a criminal offence under the directives of the Supreme Court of India. Punishment could be suspension,

removal from the college and even handing over to police, subject to the gravity of the offence committed.

9.1 Medical Council of India

No.MCI-34(1)/2009-Med./25453, In exercise of the powers conferred by Section 33 of the Indian Medical Council Act, 1956 (102 of 1956) the Medical Council of India with the previous sanction of the Central Government here by makes the following Regulations, namely:-

9.2 Short title, commencement and applicability

- (i) These Regulations may be called the Medical Council of India (Prevention and Prohibition of Ragging in Medical Colleges/Institutions) Regulations, 2009.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

9.3 Objective:-

To root out ragging in all its forms from medical colleges/institutions in the country by prohibiting it by law, preventing its occurrence by following the provisions of these Regulations and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force

9.4 Definitions:-For the purposes of these Regulations:-

9.4.1 “Medical College” means an institution, whether known as such or by any other name, which provides for a programme, beyond 12 years of schooling, for obtaining recognized MBBS qualification from a university and which, in accordance with the rules and regulations of such university, is recognized as competent to provide for such programmes of study and present students undergoing such programmes of study for the examination for the award of recognized MBBS/ PG Degree/ Diploma qualifications.

9.4.2 “Head of the institution” means the Dean/ Principal/ Director of the concerned medical college/institution.

9.4.3 Ragging” includes the following: Any conduct whether by words spoken or written or by an act which has the effect of harassing, teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

“Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background”.

9.4.4 MCI means MCI constituted in terms of Section 3

of Indian Medical Council Act, 1956.

9.4.5 “University” means a university established or incorporated by or under a Central Act, a Provincial Act or a State Act, an institution deemed to be university under Section 3 of the UGC Act, 1956, or an institution specially empowered by an Act of Parliament to confer or grant degrees.

9.5 Punishable ingredients of Ragging:-

- Abetment to ragging;
- Criminal conspiracy to rag;
- Unlawful assembly and rioting while ragging;
- Public nuisance created during ragging;
- Violation of decency and morals through ragging;
- Injury to body, causing hurt or grievous hurt;
- Wrongful restraint;
- Wrongful confinement;
- Use of criminal force;
- Assault as well as sexual offences or even unnatural offences;
- Extortion;
- Criminal trespass;
- Offences against property;
- Criminal intimidation;
- Attempts to commit any or all of the above mentioned offences against the victim(s);
- Physical or psychological humiliation.
- All other offences following from the definition of “Ragging”.

9.6 Measures for prohibition of ragging:-

- 9.6.1 The Medical College/ Institution/ University shall strictly observe the provisions of the Act of the Central Government and the State Governments, if any, or if enacted and/ or for the time being in force, considering ragging as a cognizable offence under the law at par with rape and other atrocities against women and ill-treatment of persons belonging to the SC/ST and prohibiting ragging in all its forms in all institutions.
- 9.6.2 Ragging in all its forms shall be totally banned in the entire Medical College/ Institution/ University including its departments, constituent units, all its premises (academic, residential, sports, canteen, etc) whether located within the campus or outside and in all means of transportation of students whether public or private.
- 9.6.3 The Medical College/Institution / University shall take strict action against those found guilty of ragging and/or of a betting ragging.

9.7 Measures for prevention of ragging at the institution level:-

Before Admissions:-

- 9.7.1.1 The advertisement for admissions shall clearly mention that ragging is totally banned/ prohibited in the Medical College/Institution and anyone found guilty of ragging and/or abetting ragging is liable to be punished appropriately.
- 9.7.1.2 The brochure of admission/instruction booklet for candidates shall print in block letters these Regulations in full (including Annexures).
- 9.7.1.3 The 'Prospectus' and other admission related documents shall incorporate all directions of the Hon'ble Supreme Court and /or the Central or State Governments as applicable, so that the candidates

and their parents/ guardians are sensitized in respect of the prohibition and consequences of ragging.

- 9.7.1.4 A Brochure or booklet/leaflet shall be distributed to each student at the beginning of each academic session for obtaining undertaking not to indulge or a bet ragging and shall contain the blueprint of prevention and methods of redress.

The application form for admission/ enrolment shall have a printed undertaking, preferably both in English/Hindi and in one of the regional languages known to the institution and the applicant (English version given in Annexure I, Part I), to be filled up and signed by the candidate to the effect that he/she is aware of the law regarding prohibition of ragging as well as the punishments, and to the effect that he/she has not been expelled and/or debarred from admission by any institution and that he/she, if found guilty of the offence of ragging and/ or a betting ragging, is liable to be punished appropriately.

- 9.7.1.5 The application form shall also contain a printed undertaking, preferably both in English/ Hindi and in one of the regional languages known to the institution and the parent/guardian (English version given in Annexure I, Part II), to be signed by the parent/ guardian of the applicant to the effect that he/ she is also aware of the law in this regard and agree to abide by the punishment meted out to his/her ward in case the latter is found guilty of ragging and/or a betting ragging.

A data base shall be created out of affidavits affirmed by each student and his/her parents/guardians stored electronically, and shall contain the details of each student. The data base shall also function as a record of ragging complaints received.

- 9.7.1.6 The application for admission shall be accompanied by a document in the form of the School Leaving

Certificate/ transfer certificate/migration certificate/ Character Certificate which shall include are port on the behavioral pattern of the applicant, so that the institution can thereafter keep intense watch upon a student who has a negative entry in this regard.

- 9.7.1.7 A student seeking admission to the hostel shall have to submit additional undertaking in the form of Annexure (both Parts) along with his/ her application for hostel accommodation.
- 9.7.1.8 At the commencement of the academic session the Head of the Institution shall convene and address a meeting of various functionaries/ agencies, like Wardens, representatives of students, parents/ guardians, faculty, district administration including police, to discuss the measures to be taken to prevent ragging in the Institution and steps to be taken to identify the offenders and punish them suitably.
- 9.7. 1.9 To make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, big posters (preferably multi colored with different colours for the provisions of law, punishments, etc.) shall be prominently displayed on all Notice Boards of all departments, hostels and other buildings as well as at vulnerable places. Some of such posters shall be of permanent nature in certain vulnerable places.
- 9.7.1.10 Apart from placing posters mentioned in sub-clause 6.1.9 above at strategic places, the Medical College/ Institution shall undertake measures for extensive publicity against ragging by means of audio-visual aids, by holding counseling sessions, workshops, painting and design competitions among students and other methods as it deems fit.

- 9.7.1.11 The Medical College/ Institution/ University shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favour.
- 9.7.1.12 The Medical College/ Institution/ University shall identify, properly illuminate and man all vulnerable locations.
- 9.7.1.13 The Medical College/ Institution/ University shall tighten security in its premises, especially at the vulnerable places. If necessary, intense policing shall be resorted to at such points at odd hours during the early months of the academic session.
- 9.7.1.13 The Medical College/ Institution/ University shall tighten security in premises, especially at vulnerable places and intense policing by Anti-Ragging squad, referred to in these Regulations and volunteers, if any, shall be resorted to at such points at odd hours during the early months of the academic session.
- 9.7.1.13(A) The head of the institutions shall provide information to the local police and local authorities, the details of every privately commercially managed hostels or lodges used for residential purposes by students enrolled in the institution and the head of the institution shall also ensure that the Anti-Ragging Squad shall ensure vigil in such locations to prevent the occurrence of ragging there in.
- 9.7.1.14 The Medical College/Institution/University shall utilize the vacation period before the start of the new academic year to launch wide publicity campaign against ragging through posters, leaflets. seminars, street plays, etc.
- 9.7.1.15 The faculties/ departments/ units of the Medical College/ Institution/ University shall have induction

arrangements (including those which anticipate, identify and plan to meet any special needs of any specific section of students) in place well in advance of the beginning of the academic year with a clear sense of the main aims and objectives of the induction process.

The Principal or Head of the Institution/ Department shall obtain an undertaking from every employee of the institution including teaching and non-teaching members of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings/lawns etc. that he/she would report promptly any case of ragging which comes to his/her notice. A provision shall be made in the service rules for issuing certificates of appreciation to such members of the staff who report ragging which will form part of their service record.

On Admission:-

9.7.2.1 Every fresher admitted to the Medical College/ Institution/ University shall be given a printed leaflet detailing when and to whom he/she has to turn to for help and guidance for various purposes (including Wardens, Head of the institution, members of the anti-ragging committees, relevant district and police authorities), addresses and telephone numbers of such persons/ authorities, etc., so that the fresher need not look up to the seniors for help in such matters and get in debted to them and start doing things, right or wrong, at their behest. Such a step will reduce the freshers' dependence on their seniors.

Every institution should engage or seek the assistance of professional counselors at the time of admissions to counsel 'freshers' in order to prepare them for the life ahead, particularly for adjusting to the life in hostels.

9.7.2.2 The Medical College/Institution/University through

the leaflet mentioned above shall explain to the new entrants the arrangements for their induction and orientation which promote efficient and effective means of integrating them fully as students. protected and not be subject to any adverse consequence only for the reason for having reported such as incidents

- 9.7.2.8 Each batch of freshers, on arrival at the institution, shall be divided into small group and each such group shall be assigned to a member of faculty, who shall interact individually with each member of the group everyday for ascertaining the problems and difficulties, if any, faced by the fresher in the institution and shall extend necessary help to the fresher in overcoming the same.
- 9.7.2.9 Fresher shall be lodged, as far as may be, in a separate hostel block, and where such facility are not available the institution shall ensure that access of seniors to accommodation allotted to freshers is strictly monitored by wardens, security guards and other staff of the institution.
- 9.7.2.10 Around the clock vigil against ragging in the hostel premises, in order to prevent ragging in the hostels after the classes are over, shall be ensured by the institution.

At the end of the academic year:-

- 9.7.3.1 At the end of every academic year the Dean/Principal/Director shall send a letter to the parents/ guardians of the students who are completing the first year informing them about the law regarding ragging and the punishments, and appealing to them to impress upon their wards to desist from indulging in ragging when they come back at the beginning of the next academic session.
- 9.7.3.2 At the end of every academic year the Medical College/ Institution/University shall form a 'Mentoring Cell' consisting of Mentors for the succeeding

academic year. There shall be as many levels or tiers of Mentors as the number of batches in the institution, at the rate of 1 Mentor for 6 freshers and 1 Mentor of a higher level for 6 Mentors of the lower level.

Each batch of freshers should be divided into small groups and each such group shall be assigned to a member of the staff. Such staff member should interact individually with, each member of the group on a daily basis for ascertaining the problems/difficulties if any faced by the fresher in the institution and extending necessary help.

In the case of freshers admitted to a hostel it shall be the responsibility of the teacher in charge of the group to coordinate with the warden of the hostel and to make surprise visits to the rooms in the hostel where the members of the group are lodged.

Setting up of Committees and their functions:-

- 9.7.4.1 The Anti-Ragging Committee:- Every institution shall have an Anti-Ragging Committee and an Anti-Ragging Squad. The Anti-Ragging Committee shall be headed by the Head of the institution and shall consist of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, faculty members, parents, students belonging to the freshers' category as well as seniors and non-teaching staff. It shall monitor the Anti Ragging activities in the institution, consider the recommendations of the Anti-Ragging Squad and take appropriate decisions, including spelling out suitable punishments to those found guilty.
- 9.7.4.2 The Anti-Ragging Squad:-The Anti-Ragging Squad shall be nominated by the Head of the institution with such representation as considered necessary and shall exclusively consist of members belonging to the various sections of the campus community. The Squad shall have vigil, oversight and patrolling functions. It shall be kept mobile, alert and active at all times and shall be empowered to inspect places

of potential ragging and make surprise raids on hostels and other hotspots. The Squad shall investigate incidents of ragging and make recommendations to the Anti-Ragging Committee and shall work under the overall guidance of the Anti-Ragging Committee.

All matters of discipline within teaching institutions must be resolved within the campus except those impinging on law and order or breach of peace or public tranquility, all of which should be dealt with under the penal laws of the land

University Monitoring Cell At the level of the University, were commend that there should be a Monitoring Cell on Ragging, which should coordinate with the affiliated colleges and institutions under its domain. The Cell should call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committee, Anti - Ragging Squads, Monitoring Cells at the level of the institution, the compliance with instructions on conducting orientation programmes, counseling sessions, the incidents of ragging, the problems faced by wardens or other officials. It should also keep itself abreast of the decisions of the District level Anti-Ragging Committee. This Monitoring Cell should also review the efforts made by institutions of publicize anti - ragging measures, soliciting of undertaking from parents and students each year to abstain from ragging activities or willingness to be penalized for violations; and should function as the prime mover for initiating action on the part of the appropriate authorities of the university for amending the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti-ragging measures at the level of the institution.

Other measures:-

- 9.7.5.1 The Annexures mentioned in 6.1.4, 6.1.5 and 6.1.7 of these Regulations shall be furnished at the beginning of each academic year by every student, that is, by freshers as well as seniors.
- 9.7.5.2 The Medical College/ Institution/ University shall arrange for regular and periodic psychological counseling

and orientation for students (for freshers separately, as well as jointly with seniors) by professional counselors during the first three months of the new academic year. This shall be done at the institution and department/ course levels. Parents and teachers shall also be involved in such sessions.

- 9.7.5.3 Full-time warden shall be appointed as per the eligibility criteria laid down for the post reflecting both the command and control aspects of maintaining discipline, as well as the softer skills of counseling and communicating with the youth outside the class-room situations. Wardens shall be accessible at all hours and shall be provided with mobile phones and the details of their telephone number must be widely publicized. Similarly, the telephone numbers of the other important functionaries-Heads of institutions, faculty members, members of the anti-ragging committees, district and sub-divisional authorities and state authorities where relevant, should also be widely disseminated for the needy to get in touch or seek help in emergencies. The institution shall review and suitably enhance the powers and perquisites of Wardens and authorities involved in curbing the menace of ragging.

Further the institutions shall provide necessary incentives for the post of full- time warden, so as to attract suitable candidates.

- 9.7.5.4 Freshers shall be lodged in a separate hostel block, wherever possible, and where such facilities are not available, the college/institution shall ensure that seniors' access to freshers' accommodation is strictly monitored by wardens, security guards and college staff.

As ragging takes place mostly in the hostels after the classes are over in the college, a round the clock vigil against ragging in the hostel premises shall be provided. It is seen, that college canteens and hostel messes are also places where ragging of ten takes place. The employers/employees

of the canteens/mess shall be given necessary instructions to keep strict vigil and to report the incidents of ragging to the college authorities if any.

The security personnel posted in hostels shall be under the direct control of the Wardens and assessed by them.

9.7.5.5 Private commercially managed lodges and hostels shall be registered with the local police authorities, and this shall be done necessarily on the recommendation of the Head of the institution. Local police, local administration and the institutional authorities shall ensure vigil on incidents that may come within the definition of ragging and shall be responsible for action in the event of ragging in such premises, just as they would be for incidents within the campus. Managements of such private hostels shall be responsible for action in the event of ragging in such premises, just as they would be for incidents within campuses.

9.7.5.6 Besides registering private hostels as stated above, the towns or cities where educational institutions are located should be apportioned as sectors among faculty members, as is being done by some institutions, so that they could maintain vigil and report any incidents of ragging outside campuses and en route while 'freshers' commute.

9.7.5.7 The Head of the institution shall take immediate action on receipt of the recommendations of the Anti-Ragging Squad. He/ She shall also take action so much as the circumstances so warrant.

9.7.5.8 Freshers who do not report the incidents of ragging either as victims or as witnesses shall also be punished suitably.

9.7.5.9 Anonymous random surveys shall be conducted across the 1st year batch of students (freshers) every fortnight during the first three months of the academic year to verify and cross-check whether the

campus is indeed free of ragging or not. The institution may design its own methodology of conducting such surveys.

9.7.5.10 The burden of proof shall lie on the perpetrator of ragging and not on the victim.

9.7.5.11 The institution shall file an FIR with the police /local authorities whenever a case of ragging is reported, but continue with its own enquiry and other measures without waiting for action on the part of the police/ local authorities. Remedial action shall be initiated and completed within the one week of the incident itself.

9.7.5.12 The Migration/ Transfer Certificate issued to the student by the Medical College/ Institution / University shall have an entry, apart from those relating to general conduct and behaviour, whether the student has been punished for the offence of committing or a betting ragging, or not, as also whether the student has displayed persistent violent or aggressive behavior or any inclination to harm others.

9.7.5.13 Preventing or acting against ragging shall be the collective responsibility of all levels and sections of authorities or functionaries in the Medical College/ Institution/ University, including faculty, and not merely that of the specific body/ committee constituted for prevention of ragging.

9.7.5.14 As such the college canteens and hostel messes are also places where ragging often takes place, hence the employers/employees of the canteens/mess shall be given necessary instructions to keep strict vigil and to report the incidents of ragging to the college authorities, if any.

Further access to mobile phones and public phones shall be unrestricted in hostels and campuses, except in classrooms, seminar halls, library etc. where jammers shall be installed to restrict the use of mobile phones.

Measures for encouraging healthy interaction between freshers and seniors:-

- 9.7.6.1 The Medical College/ Institution/ University shall setup appropriate committees including the course-in-charge, student advisor, Warden and some senior students to actively monitor, promote and regulate healthy interaction between the freshers and senior students.
- 9.7.6.2 Freshers' welcome parties shall be organized in each department by the senior students and the faculty together soon after admissions, preferably within the first two weeks of the beginning of the academic session, for proper introduction to one another and where the talents of the freshers are brought out properly in the presence of the faculty, thus helping them to shed their inferiority complex, if any, and remove their inhibitions.
- 9.7.6.3 The Medical College/ Institution/ University shall enhance the student-faculty interaction by involving the students in all matters of the institution, except those relating to the actual processes of evaluation and of faculty appointments, so that the students shall feel that they are responsible partners in managing the affairs of the institution and consequently the credit due to the institution for good work/ performance is due to them as well.

The inspecting/visiting committees of NMC shall cross verify

9.8 Regulatory Measures

That the medical college/institution has strictly complied with the anti ragging measures and has a blemishless record in terms of there being no incident of ragging during the impending period (i.e. from earlier inspection) or otherwise

9.9 Awardable Punishments.

At the Medical College/Institution level:

Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

- 9.9.1.1 Suspension from attending classes and academic privileges.
- 9.9.1.2 Withholding/ withdrawing scholarship/ fellowship and other benefits
- 9.9.1.3 Debarring from appearing in any test/ examination or other evaluation Process.
- 9.9.1.4 Withholding results
- 9.9.1.5 Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- 9.9.1.6 Suspension/ expulsion from the hostel
- 9.9.1.7 Cancellation of admission.
- 9.9.1.8 Rustication from the institution for period ranging from 1 to 4 semesters
- 9.9.1.9 Expulsion from the institution and consequent debarring from admission to any other institution for a specific period.
- 9.9.1.10 Fine of Rs.25,000/-and Rs.1lakh.
- 9.9.1.11 Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

Penal consequences for the heads of the institutions/ administration of the institution who do not take timely steps in the prevention of ragging and punishing those who rag.

The authorities of the institution particularly the Head of the institution, shall be responsible to ensure that no incident of ragging takes place in the institution. In case any incident of ragging takes place, the Head shall take prompt and appropriate action against the person (s) whose dereliction of duty lead to the incident. The authority designated to appoint the Head shall, in its turn, take prompt and appropriate action against the Head.

In addition to penal consequences, departmental enquiries be initiated against such heads institutions/ members of the administration/ faculty members/ non-teaching staff, who display an apathetic or insensitive attitude towards complaints of ragging.

At the NMC level

- 9.9.3.1 Impose an exemplary fine of Rs. 1 lakh for each incident of ragging payable by erring medical college/ institution to such authority as may be designated by the appropriate Govt., as the case may be.
- 9.9.3.2 Declare the erring Medical College/ Institution University as not having the minimum academic standards and warning the potential candidates for admission at such institution through public notice and posing on the NMC website.
- 9.9.3.3 Declare the erring Medical College/ Institution/ University to be in eligible for preferring any application u/s 10A of the Indian Medical Council Act, 1956 for a minimum period of one year, extendable by such quantum by the Council as would be commensurate with the wrong.

(Lt.Col.(Retd.)Dr.A.R.N.Setalvad)

SECRETARY

9.10 Toll Free Number for Anti Ragging

1800-180-5522-UGC Helpline

9.11 MGMCRI Anti Ragging Contacts

NAME	DESIGNATION	MOBILENUMBER
Prof.Seetesh Ghose	Dean	9443244630
Prof.Kannan R	Vice Principal Student Affairs	9442577394
Mrs.A.A.K.Asmath	Resident warden (Girls)	9894623038
Mr.Kannan	Resident warden(Boys)	9597331435

9.12 SSSMCRI Anti Ragging Contacts

NAME	DESIGNATION	MOBILE NUMBER
Dr. Joydeb Roychowdhury	Dean	044-27440700
Dr.Mani Kathapillai	Asso. Prof of Anatomy & Faculty Warden, Boys Hostel	9442535279
Dr.Kalaivani.A	Prof. & HOD of Community Medicine & Vice Principal-Curriculum	9500029829
Dr.Abilash.S.C.	Prof. of Pathology & Vice Principal (Students Affairs)	9894346193
Dr.SivanKumar	Prof.& HOD of OBGY	9443176247
Dr.Valli.R	Prof.& HOD of ENT	9884261396

Dr.Chitra.M	Prof. & HOD of Physiology	7708005463
Dr.Priyanka.P	Asso. Prof. of Pathology & Faculty Warden Girls Hostel	9787338126
Dr.Sunil Kumar Jada	Asst. Prof. of Microbiology	9948164245
Dr.Sureka	Asst. Prof. of Community Medicine	9972478291
Mr.Anand	Boys Hostel Warden	9080961762
Mrs.Jayalakshmi	Girls Hostel Warden	9176941028

SBV HAS ZERO TOLERANCE TO RAGGING

Academic Calendar for MBBS 2025 Batch

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2025												
2026	1 st Professional year (AN, PY, BC) – 12m											
2027	2 nd Professional year (PA, MI, PH) – 12m											
2028	3 rd Professional year (III -Part-1) (FM, CM, OP,EN) 12 m									E		
2029	4 th Professional year (III – Part - 2)(GS, GM,OG,PE,) - 18m											
2030	* NEXT I		Compulsory Rotating Medical Internship 12 mons (365 days, 15 days leave)									
2031			* NEXT II 									

* Subject to NMC Guidelines

MBBS 2025 BATCH TENTATIVE ACADEMIC PLAN						
	2025	2026	2027	2028	2029	2030
January						
February						Phase III Part II Sendup Examination Study Holidays
March						Phase III Part II SBV Examination
April						
May		Summer Vacation (8 days)	Summer Vacation (8 days)	Summer Vacation (8 days)	Summer Vacation (8 days)	Phase III Part II SBV Supplementary Examination
June						
July						
August		Phase I Sendup Examination Study Holidays	Phase II Sendup Examination Study Holidays	Phase III Part I Sendup Examination Study Holidays		
September		Phase I SBV Examination	Phase II SBV Examination	Phase III Part I SBV Examination		
October		Course Commencement	Phase II Starts	Phase III Part I Starts	Electives Starts	
November		Phase I SBV Supplementary Examination	Phase II SBV Supplementary Examination	Phase III Part I SBV Supplementary Examination Phase III Part II Starts		
December	Winter Vacation (8 days)	Winter Vacation (8 days)	Winter Vacation (8 days)	Winter Vacation (8 days)	Winter Vacation (8 days)	

Notes

Notes