कर्मचारी राज्य बीमा निगम

Employees' State Insurance Corporation

ESIC MEDICAL COLLEGE
HOSPITAL, MIA, Alwar (Rajasthan)
Employees' State Insurance Corporation
Ministry of Labour and Employment
Government of India

THREE MONTHS TRAINING PROGRAMME IN INDUSTRIAL HEALTH LEADING TO CERTIFICATE OF "ASSOCIATE FELLOW OF INDUSTRIAL HEALTH"

Approved by DGFASLI vide letter no. 99/41(AFIH)/2023 dated 21.12.2023

INFORMATION BOOKLET CUM APPLICATION FORM

PERIOD: 28.01.2025 to 28.04.2025

DATE OF PUBLICATION OF THE INFORMATION BOOKLET CUM APPLICATION FORM: **02-12-2024**

LAST DATE FOR RECEIPT OF THE APPLICATION THROUGH MAIL ALONG WITH PROOF OF DISPATCH OF HARD COPY BY SPEED POST TO ESIC MEDICAL COLLEGE & HOSPITAL, Alwar (Rajasthan): **23-12-2024**

EMAIL TO : **afihesicalw2024@gmail.com**

NOMENCLATURE OF THE PROGRAM:

- Three Month Duration Training Programme in Industrial Health. Upon successful completion of the training program, participants will be granted the title of "Associate Fellow in Industrial Health", accompanied by a certificate.

THE TRAINING PERSPECTIVE:

- The significance of the training program on industrial health for doctors lies in its capacity to enhance their expertise and knowledge, equipping them with the necessary skills to address and manage health challenges specific to industrial settings. The Three-Month Duration Training Programme in Industrial Health will enable Indian Registered Medical Practitioners of Modern Medicine to become medical officers who are considered occupational health physicians in different industrial establishments. Upon successful completion of the training program and passing the final examination, participants will be granted the certificate of Associate Fellow in Industrial Health.

- It is three months duration, full-time, regular, offline training programme consisting of lecture series, laboratory work, practical works, demonstration & tutorial, educational / industry visits, speciality clinical exposure and mandatory project work. The practical, tutorial, and demonstration activities are integral components of the day-to-day course curriculum with the involvement of multiple disciplines including Industrial Medicine, Industrial Hygiene, Safety, Staff Training and Productivity, Human Physiology, Industrial Psychology, Ergonomics etc.

DURATION OF PROGRAM:

- The programme will be conducted from **28.01.2025 to 28.04.2025.**

COURSE FEE:

- Fees for the Training Programme: The selected candidates will have to deposit by online paymentRs. **25,000/- (Non-refundable)** fees for non-sponsored candidates and Rs. 40,000/- **(Non-refundable)** fees for sponsored candidates.
- *Procedure for payment of Course Fee through NEFT/UPI/Net Banking:*
  Name of Account Holder : ESIC MEDICAL COLLEGE AND HOSPITAL ALWAR
  Name of Bank : HDFC BANK
  Account No. : 50100729736609
  IFSC Code No. : HDFC0002857
- Course fee once submitted will not be refunded in any circumstance.

***Transcation ID/Proof of payment should be submitted as hard copy and scanned copy along with application form.**

ESSENTIAL ELIGIBILITY CRITERIA FOR ADMISSION:

Candidates fulfilling criteria and in possession of proof of the under mentioned shall only be considered:

- Recognized medical qualification as per the provisions of the National Medical Commission (NMC) Act, 2019and the repealed Indian Medical Council (MCI) Act 1956.
- Internship completion certificate.
- Permanent registration certificate issued by the NMC/ the erstwhile MCI or State Medical Council.
- Minimum Two years working experience (as on the date of publication of the information BOOKLET cum application form) in any establishment or self-certified practice of modern medicine after completion of the compulsory internship period. The period spent on higher studies in the field of modern medicine i.e. recognized postgraduate medical degree/diploma (MD/MS/DNB/Diploma) or an equivalent recognized medical qualification as per provisions of the NMC Act 2019 and the repealed Indian Medical Council Act 1956 shall be considered as working experience.

SELECTION CRITERIA FOR ADMISSION:

Maximum Intake capacity: **30** (may be increased upto 50, subjected to availability of logistic arrangement for comfortable stay and learning facilities).

Provisions of reservation as per Govt. of India rules, regulation and policies for such training programshall be applicable & strictly implemented.
The following objective criteria-based merit list shall be followed for selection to the course. The candidates are advised to lookup the website https://mcalwar.esic.gov.in/ on **07.01.2025** for the list of selected candidates to join the course on **27.01.2025**.

Aggregate marks obtained in the final MBBS as per NMC (Phase I & Phase II) shall be counted for determining the position in the merit list. The marks so obtained shall be converted to a maximum of 100 marks for the sake of uniformity for all candidates.

Candidates who have consolidated marksheet of final MBBS awarded by the Indian Universities as per erstwhile MCI criteria previous to the introduction of phase I & phase II MBBS program shall be included in the common merit list by conversion of the total marks obtained to a maximum of 100 marks.

The marks obtained by the applicant who have cleared the FMGE in the screening test pass certificate issued by the National Board of Examination shall be included in the common merit list by conversion of the total marks obtained to a maximum of 100 marks.

After completion of the compulsory internship period, the following additional marks shall be awarded:-

1. **Two (2) mark** will be given for each completed year of working experience in Factory, Mines, Dock Works, Construction Work, and Plantation Work
   and
2. **One (1) mark** will be given for each completed year of working experience other than Factory, Mines, Dock Works, Construction Work and Plantation Work or self-practice or period spent on higher studies in the field

of modern medicine i.e. recognized postgraduate medical degree/diploma (MD/MS/DNB/Diploma) or an equivalent recognized medical qualification as per provisions of the NMC Act 2019 and the repealed Indian Medical Council Act 1956.

3. **TIE PRINCIPLES** –Wherever two or more candidates have **secured equal aggregate** marks, these tie(s) is/are resolved in accordance with the principles as mentioned below,
   - Priority-1: Age-Senior will be in the upper order of merit, than
   - Priority-2: Date/Year of Completion of the Internship-Earlier the date/year of completion of internship will be in the upper order of merit.
4. **Two (2) mark will be deducted for each year above the age of 55 years for the applicant.**

VENUE OF THE TR AINING PROGRAMME:

ESIC MEDICAL COLLEGE & HOSPITAL,
Desula, MIA Road, Alwar, Rajasthan 301030.

APPLICATION FEE:

An application fee of Rs. 4000/ must be paid by the applicant along with the application form through NEFT/UPI/Net Banking in the **ESIC MEDICAL COLLEGE AND HOSPITAL ALWAR, HDFC BANK, Account No. : 50100729736609, IFSC Code No. : HDFC0002857.**

The **application fee is refundable** to the candidates with following conditions

1. Full refund of application fee to **unsuccessful candidates** (whose name has not appeared in the merit list) within 15 days from the date of start of the course.
2. In case of successful candidates, the application fee will be treated as Caution Money & refunded to them at the end of the completion of the course. No interest shall be paid on the Caution Money.
3. Candidates whose name appears in the merit list but do not submit the course fee shall forfeit the claim for refund of Caution money.

APPLICATION PROCEDURE:

- Intended candidates can express their interest by sending the duly filled application form in prescribed proforma along with self-attested copies of
  a. Proof of eligibility criteria
  b. Class 10th Marksheet
  c. Proof of MBBS marksheets
  d. Proof of FMGE marksheet
  e. Internship completion certificate
  f. Proof of Working experience in Factory, Mines, Dock Works, Construction Work, and/or Plantation Work
  g. Proof of experience after internship
  h. Proof for claiming bonus marks as mentioned in selection criteria
  i. Proof of submission of application fee
  j. Proof of sending necessary attachments through **speed post address** to "**THE PROGRAM COORDINATOR, AFIHPROGRAM, ESIC MEDICAL COLLEGE & HOSPITAL, MIA Rd, Alwar, Rajasthan 301030**".
- On the outer envelope, the candidates are instructed to write: "**APPLICATION FOR THREE MONTHS AFIH PROGRAMME at ESIC MCH, Alwar**"
- Last Date for receipt of the Application form by **email** containing attachment of the dispatch proof of the speed posts **23-12-2024**. **Application forms submitted by hand will be considered/accepted if acknowledgement of submission is obtained before 02:00 PM on 23-12-2024.**
- Mere application for the training programme does not confirm the allotment of the seat.

- **List of the eligible candidates** will be notified/published on the website https://mcalwar.esic.gov.in/ **on 07-01-2025.**
- **List of Non-Eligible Candidates** with reason thereto will also be notified/published on the website https://mcalwar.esic.gov.in/ on **10-01-2025.**
- Last date for deposition of fees will be **21.01.2025**. The seats for the candidates shall be automatically cancelled andno further representation shall be entertained related to cancellation.
- Seats remaining vacant due to non-payment of fees on or before 2**1.01.2025** by the first 30 candidates in the merit list will be offered to the wait listed candidate in the order of merit. The list of vacant seats will be uploaded on the website by **22.01.2025**. The last date for submission of fees for the waitlisted candidate shall be **24.01.2025 by close of office**.

REPORTING & OPEN ROUND COUNSELLING FOR THE VACANT SEATS:

- Physical Verification of the original documents to complete the process of admission shall be made on 27.01.2025 from 09:00 AM up to 01:00 PM for the first 30 candidates (Rank: 1 to 30) as per merit list. Candidates in the waiting list & desirous of enrollment will have to present themselves along with the document for physical verification on 27.01.2025 from 01:00 PM to before 04:00 PM.
- The Course cordinator may consider conducting open round & spot counseling for the remaining vacant seats on 27.01.2025. Instant deposition of fees & personal presentation along with original documents for the aspiring candidates will be must.
- No TA/DA/etc will be provided to attend the document verification/admission/ Reporting/Open Round Counselling or for any other purpose.
- Information related to admission/selection or any other matter for this training programme will be notified/updated on the Notice Board of ESIC Medical College & Hospital, Alwar and website (https://mcalwar.esic.gov.in/) from time to time. No personal communication will be made to individual candidates.
- The admission process for the selected & waitlisted candidates will end on **27.01.2025**.
- Commencement of the Training programme: **28.01.2025, 10:00 AM**.
- Detailed training programme schedule will be intimated/notified in due course of action.

NO-OBJECTION CERTIFICATE (NOC)/STIPEND/INCENTIVE/BOND POSTING:

The institute does not have any provision for stipend/incentive/bond posting to training participants. Sponsored candidates by the Govt/ Non-Govt. institutions & industries may avail the opportunity facility provisions as per their employer.

No Objection certificate for the duration of training program from their present employer is a must for all candidates sponsored or declare working in Govt organisation of the Centre or State and have secured enrolment to the training program as per the provisions laid in their employment.

IMPORTANT INFORMATION:

Verification of all submitted copies and submission of required papers with the original document and confirmation ofpayment of fees, the provisionally selected candidates will be deemed to have secured participation for the Training Program.

- This provisional admission will be granted based on the information/documents furnished by the Candidates as per their application form and during the admission process. In case of any credentials/information/document/certificate etc. being detected or identified or being noticed at any point as false/fabricated/tampered/misleading, his/her candidature and certificate are liable to be cancelled and the fees paid will not be refunded. Appropriate action in this regard will be initiated by the Dean/Head of Office.
- All the participants are required to bring TWO passport-size photograph and one set of self-attested photocopies of all documents/certificates/testimonials including educational & experience certificates along with originals.
- **During the training programme, more than 80% attendance is desirable.** A minimum of 75% attendance is mandatory to appear for final examinations. Attendance will be counted from the first day of commencement of the course. Those who do not fulfil the minimum required attendance criteria would not be allowed to appear in final examinations.

- All participants are required to adhere to the uniform dress code for doctors i.e. White Coat/Apron.
- The expenses towards Food/Stay/Industry Visits/Project Work/Term Work/Examination fees/Lab Reports Books, /Stationeries/copies of study materials/handouts/lectures/ notes and other assignments, etc as part of the curriculum must be borne by the candidate himself/herself/sponsoring organization.
- The classes will be held from 09 AM to 04 PM on all working days (Monday to Friday) & 09 AM to 01:00 PM on Saturday. Participants are expected to devote their full time to the course.

- During the tenure of the course, participants are required to keep track of the different components of the training programme. The Institute will not be responsible if any deadline is missed by the participants.
- Any kind of indiscipline/uncivilized behaviour and use of unparliamentary language in the Institute, hostel, and campus shall be dealt with strictly and disciplinary action will be initiated by the competent authority as per provision of law.
- There is zero tolerance for any act of ragging performed directly or indirectly by any participants at the institute. No participants shall commit, abet, propagate, or participate directly or indirectly in ragging in or outside the institute.
- Every participants is required to observe discipline and maintain decorous behaviour both inside and outside the Institute and not to indulge in any activity which will tend to bring down the prestige of the Institute and against the professional ethics of the medical practitioners. The Dean will constitute a disciplinary committee to enquire into acts of Indiscipline/misconduct. Appropriate action will be taken and communicated to the appropriate authority or organization based on the findings of the disciplinary committee. If a participants indulges in malpractice, he/she shall be liable for punitive action as prescribed by the Institute from time to time.

- For any matter related to this training programme, the Decision of the Competent Authority at **ESIC MC & HOSPITAL, MIA Rd, Alwar, Rajasthan 301030** as applicable/appropriate shall be final.

HOSTEL ACCOMADATION:

A limited number of non-family hostel accommodations (semi-furnished) may be available on twin sharing basis in the Hostel of the institute at a **subsidized rate**. The participants shall be allowed to avail the mess & canteen facility of the institute on payment. Only in the rare case arrangements for meals and refreshments may be required to be made by the participants themselves during the course. The programme is non-residential. Staying in the hostel is optional and not compulsory. **Mere selection for the course does not confirm the allotment of the Hostel**. The allotment of the hostel rooms is subject to availability and if available will be allotted **based on selection merit. Priority for various categories as per GOI norms** shall be strictly followed in allotment. The decision of the Director in Charge/Head of Office/Estate Officer in this regard shall be final.

PATRON:
Dr Asim Das, Dean ESIC MCH, Alwar.
Email ID: dean-alwar.rj@esic.nic.in
PH. No.: 7838182228

TRAINING COORDINATOR:
Dr Pradeep Kaswan
Associate Professor & HOD, Community Medicine
Email ID: **afihesicalw2024@gmail.com**
PH. No. - 8208110792

Please Visit the website: https://mcalwar.esic.gov.in/ for all uploads and information related to the program.

ESIC MEDICAL COLLEGE & HOSPITAL

MIA Road, Alwar, Rajasthan 301030

EMPLOYEES' STATE INSURANCE CORPORATION

MINISTRY OF LABOUR AND EMPLOYMENT,GOVERNMENT OF INDIA

APPLICATION FORM / PROFORMA

APPLICATION FORM FOR ADMISSION TO THREE MONTHS TRAINING PROGRAMME IN INDUSTRIAL HEALTH, LEADING TO CERTIFICATE OF "ASSOCIATE FELLOW OF INDUSTRIAL HEALTH"

1. Name (English, Capital letters) : ..... As per Latest NMC/MCI/State Medical Council Registration

   (Hindi) :.....

2. Address for communication : .....

   : .....

3. Male/Female/Prefer Not to mention : .....

4. Category (UR/OBC/SC/ST) : .....

5. Whether you are physically challenged: .....

6. Do you belong to EWS : .....

7. Date of Birth (DD-MM-YYYY): : .....

8. Mobile Number of the Applicant:

9. E-mail of the applicant:

10. MBBS (or Equivalent) Degree Certificate and Name of the University/Institute:

11. Date (DD-MM-YYYY) of Internship Completion:

12. MBBS (or Equivalent) Professional Registration Number as per NMC/MCI and name of the Registering Body (NMC/MCI/Name of the StateMedical Council):

PASTE YOUR PHOTO HERE

13. **Experience after completion of internship (attach self-attested copies of experience certificates from organization/employers or certificate of self-practice in prescribed format-ANNEXURE-I) (Cutoff date to calculate experience is 23-12-2024)**

Name of the Organization/Employer or Certificate of self-practice with Address	Duration		Experience in Completed Year	Please Categorically mention Working experience in Factory/ Mines/Dock Works/ Construction Work /Plantation Work or other establishment or Self Practice as applicable	Experience Certificate/ Certificate of Self-Practice, asapplicable: Enclosed (YES/NO)
	From (DD-MM-YYYY)	**To (DD-MM-YYYY)**			

- Total Experience (Completed Years Only) in Factory/Mines/Dock Works/ Construction Work/Plantation Work..... YEAR
- Total Experience (Completed Years Only) in Other Establishment or Self Practice (**ANNEXURE-I**)..... YEAR

14. **Postgraduate medical degree/diploma (MD/MS/DNB/Diploma) or an equivalent recognised medical qualification as per provisionsof the NMC Act 2019 and the repealed Indian Medical Council Act 1956**

NAME OF THE POSTGRADUATE MEDICAL DEGREE (MD/MS/DNB) / POST GRADUATE MEDICAL DIPLOMA /ANYOTHER EQUIVALENT RECOGNISED MEDICAL QUALIFICATION (PLEASE MENTION SPECIALTY OR SUPER SPECIALTY ALSO)	TRAINING INSTITUTION OF THEPOST-GRADUATE MEDICAL QUALIFICATION	BOARD / UNIVERSITY	YEAR OF PASSING	DURATION OF COURSE IN YEARS	IS THE COURSE A RECOGNISED MEDICAL QUALIFICATION AS PER PROVISIONS OF THE NMC ACT 2019 AND THE REPEALED INDIAN MEDICAL COUNCIL ACT 1956 OR EQUIVALENT (YES/NO)
Total period spent on Postgraduate medical degree/diploma (MD/MS/DNB/Diploma) or an equivalent recognized medical qualification .....YEAR					

15. **DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FORM:**

Sl. No	Document Required	Self-Attested Copies(s) of the Document Attached (YES/NO/Not Applicable)
1.	Matriculation/10th Standard or equivalent certificate indicating date of birth, or mark sheet of Matriculation/10th Standard or equivalent issued by Central/State Board indicating Date of Birth in support of claim of age. Where date of birth is not available in certificate/mark sheets, issued by concerned Educational Boards, School leaving certificate indicating Date of Birth or Birth Certificate issued by the Registrar of Births and Deaths or the Municipal Corporation or any other prescribed authority, whosoever has been empowered under the Registration of Birth and Deaths Act, 1969 to register the birth of a child born in India	
2.	AADHAAR CARD of the applicant	
3.	MBBS Degree (or Equivalent) certificate awarded by the University/Medical Institute. In the absence of the MBBS Degree(or Equivalent) Degree certificate, provisional degree certificate along with mark sheets pertaining to all the academic	

	years.	
4.	One-Year Internship Completion Certificate	
5.	MBBS (or Equivalent) Professional Registration Certificate as per NMC/MCI/ State Medical Council:	
6.	Experience certificates from organization/employers of Factory/Mines/Dock Works/ Construction Work/Plantation Work	
7.	Experience certificates from organization/employers of the establishment other than Factory/Mines/Dock Works/ Construction Work/Plantation Work	
8.	Self-Practice certificate as experience (ANNEXURE-I)	
9.	Documents in support Post Graduate Medical Degree (MD/MS/DNB)/Post Graduate Medical Diploma / Any Other NMC or MCI Recognized Post Graduate Medical Qualification/ Equivalent Post Graduate Medical Qualification	
10.	In respect of equivalent Post Graduate Medical Qualification, if a candidate is claiming a particular qualification as equivalent to NMC/MCI recognized post-graduate medical qualification, then the candidate is required to produce a copy of order/letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise it will not be considered as recognized post graduate medical qualification.	

16. If any document/ certificate furnished is in a language other than Hindi or English, transcript of the same duly attested by a Gazetted officer or notary is to be submitted.
17. Appointment letter/Pay slip/offer letter/resignation or termination letter/extension letter will not be accepted as Experience Certificate.
18. The applicants are advised to read the information BOOKLET cum application form, course curriculum and guidelines very carefully and then fill the application form meticulously as submission of false/fabricated/tampered/misleading/mismatched information may lead to rejection of the application and candidature at any time.

I,…….……, S/o or D/o.....hereby declare

that the information furnished in this application is true and correct and that no material information has been suppressed by me. I also understand that I stand to be disqualified from being admitted to the Course or from continuance in the Course, in the event of any information being found incorrect/false/fabricated/tampered/misleading/mismatched. While pursuing the 3 months training programme in Industrial Health (AFIH), if found involved in any misconduct/misbehavior during the study period, I will abide by the decision taken by the Regional Labour Institute, Kanpur including dismissal from the Course. I undertake to produce all the Original Certificates, Testimonials, etc. regarding my Educational Qualification, Experience, etc., at the time of admission to the course without fail and non-producing of these documents during admission will disqualify me from seeking admission to this training programme. I also declare that my name is currently present in the Indian Medical Register and/or State Medical Register of the NMC/MCI/State Medical Council and is currently not blacklisted by any authority.

Date & place:

Applicant's Name and signature

ANNEXURE-I

DECLARATION BY THE CANDIDATE FOR SELF-PRACTICE

I,…….. S/o or D/o …… ,

hereby declare that I am/was a private practitioner as registered medical professional, self-practicing/self-practiced adhering to all the current rules and regulations of medical practice in India at (Address with PIN Code)_____

from (DD/MM/YYYY)_____to (DD/MM/YYYY)_____.

Place: Name:

Date: Signature:

NMC/MCI/State Medical Council Registration Number with seal:

ANNEXURE-II

a. Declaration by the candidate of his/her status of employment:

I ……Daughter/ Son /wife of…… resident of …….. ……is working in……(name of unit) since ……..(dd/mm/yy) and will remain in employment till …… (dd/mm/yy).

The …….. institution is a Centre/State Govt/Public Sector Undertaking/Enterprise.
I do/ do not require a **no objection certificate (NOC) if selected**, for joining the AFIH training programconducted at ESIC MC & Hospital, Alwar **from 28.01.2025 to 28.04.2025.**

Signature

Date:
Place:

b. Declaration by the candidate for joining the training program

I ……Daughter/ Son /wife of…….. resident of …….. ……working at……(name of unit) have gone through the content of the information brochure/booklet. I agree to abide by the terms & conditions mentioned and forfeit my claim for refund of application fee if I do not adhere to the timelines for depositing the course fee.

Signature

Date:

Place:

ANNEXURE-III

Format for "No Objection Certificate"

On the Letter Head of the authorized unit head competent to issue NOC.

Dr. …… Daughter/ Son /wife

of…….. resident of …….…….…… working at …….. as …….…….…… since…….. will be relieved from duty from……..(dd/mm/yy) to ……..(dd/mm/yy) to attend the 03 months Associate Fellow in Industrial Health (AFIH) training program being conducted at ESIC Medical College & Hospital, Alwar.

Signature of the issuing authority with stamp

Date:

Place:

कर्मचारी राज्य बीमा निगम
Employee's State Insurance Corporation
श्रम एवं रोजगार मंत्रालय, भारत सरकार
Ministry of Labour & Employment, Government of India

ESIC Medical College Alwar

Hostel

Hostel Room

1. Girl's Hostel - 96
2. Boy's hostel - 180
3. Intern's hostel - 115
4. Nursing hostel - 86
5. Senior Resident - 120

Last updated / Reviewed : 2024-07-03

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Highlights
nking with Insurance Number & online authentication has been stopped due to administrative reasons. Identity of Beneficiary may be ascertained by physical verification of any Government issued Photo Ider