

College Reporting for MBBS Batch 2025-26

Important Instruction

- As per the instructions of Admission Committee for Professional Under- Graduate Medical Courses, Gujarat State, **[http: www.medadmgujarat.org/ug/home.aspx](http://www.medadmgujarat.org/ug/home.aspx)**,
- All the admitted students are required to report at the concerned help center to avail admission order specifying *Gujarat Adani Institute of Medical Sciences* (GAIMS) as admitted Institute.
- After Help Centre reporting, students shall report to GAIMS with Original Admission Order for College joining & Hostel allotment.
- Admitted students shall join the Institute between **22/09/2025 to 23/09/2025** Hostel shall be allotted during the same time period.

22/09/2025 & 23/09/2025	10.00 AM to 01.00 PM and 3.00 PM to 05.00 PM
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- For any reporting related query, please contact no. below
Mr. Suresh Odhana 9601785059 (Timing 10:00 AM to 06:00 PM)

STEP-BY-STEP PROCESS FOR ADMISSION, HOSTEL ALLOTMENT & FEES PAYMENT

- **Admission Approval:** Get your admission order approved by the Academic Team in college Lecture Hall-1 on 22/09/2025 or 23/09/2025 from 10:00 AM onwards.
- **Hostel Accommodation** (if required): If you wish to avail of hostel accommodation, meet **Mr. Dharmesh Panchal (9099991404)** to collect and fill out the hostel accommodation form in Lecture Hall-1.
- **Student Master Data Update with Finance & Accounts:** After completing the above steps, meet **Mr. Mayur Mota (8980038636)** from the Finance & Accounts Department. Ensure that your student details—mobile number (student's and parent's), student name, and email ID—are updated with Mr. Mayur Mota for fee payment processing.

🏠 Steps for Payment of Hostel Fee, Deposit & Examination Fee for UG Batch 2025-26

1. Login to Student Portal

- Visit the official student fees portal or scan QR Code:
- <https://fees.easebuzz.in/view/GAIMS>
- Use your student ID as Students Mobile Number
- Select captcha code and view installment.



2. Navigate to Fee Payment Section and Select Fee Installment

- Kindly verify the student details i.e. Name, Course, Batch
- Tick the boxes for the following which you need to pay:
 - ☒ Hostel Fee (for 1st semester)
 - ☒ Hostel Deposit (for full course)
 - ☒ Examination Fee (for full course)
- Note: If you pay all fees by UPI, Gpay, PhonePe the limit set by government is Rs.1 Lakh for 24 hours. (depending on your bank). Pay Examination fees separately to avoid this UPI limit issue.

3. Review Fee breakup and payers e-mail and mobile number

- Verify the amount for each installment selected by you:
- Hostel Fee, Hostel Deposit, Exam Fee
- Confirm the total payable amount and pay now.

4. Choose Payment Method

- All payment methods are available without any gateway charges except Cash.
- Select your preferred payment option:
-  Credit/Debit Card
-  Net Banking
-  UPI/Wallets
-  IMPS/RTGS/NEFT

5. Make Payment and Download Receipt

- Proceed with payment gateway.
- Complete the transaction and wait for confirmation.
- After successful payment, download the Hostel fee receipt and obtain collage round seal stamp on it from (Mr. Mayur Mota).
- Save a copy for future reference.

6. Allotment of Hostel Room

- After stamped fees receipt, you can go with the Hostel Allotment Team (Mr. Dharmesh Panchal).
- Submit hostel accommodation form with stamped fees receipt.
- After verifying the fees receipt, the hostel room number will be allotted.

FEES PAYMENT AT THE TIME OF REPORTING

Hostel Accommodation fees including mess charges (Batch 2025 - 26)

Hostel room shall be allotted only after fulfilling all the formalities and payment of accommodation charges. Accommodation charges shall be paid for one full term i.e., six months.

No	Fees	Amount of Fees	Duration Period	Remarks
1	Accommodation (Hostel + Mess)		6 months (1 st semester)	-
	Boys	₹ 52,500/-		
	Girls	₹ 45,500/-		
2	Refundable security deposit	₹ 20,000/-	One time (at the time of joining)	-
3	Examination Fees*	₹ 40,100/-	One time (at the time of joining) *Subject to change as per prevailing university circular	Repeater examination fees will be charged separately if student fail in university examinations

Please join below What's App group for more information.



https://chat.whatsapp.com/loBCYaDg3pK4AtiOQEf45a?mode=ems_qr_t

STUDENTS INFORMATION FORM

Allotment letter stating Gujarat Adani Institute of Medical Science, Bhuj (BHUMED) has been allotted issued by Admission Help Center is must for filling this form

Note: Please Fill in CAPITAL LETTERS

Student's Name	: _____	SURNAME	FIRST NAME	FATHER'S NAME	Recent Passport size Photograph
Father's Name	: _____				
Mother's Name	: _____				
Address	: _____				
City / District	: _____		Pin-code	: _____	
Email Address	: _____				
Residence Phone	: _____		Self Mobile	: _____	
Father's Occupation	: _____		Father's Mobile	: _____	
Mother's Occupation	: _____		Mother's Mobile	: _____	
Date of Birth	: _____		Gender	: _____	
Aadhar Card No.	: _____		Blood Group	: _____	
Place of Birth (As per School Leaving Certificate): _____ Caste: _____					

Admission Order No.:	_____	Date of Admission at BHUMED:	_____	Round:	_____
NEET Roll No.:	_____	NEET Score:	_____	NEET Percentile:	_____
General Merit No.	: _____	Category Merit No	: _____		
Admission Category : Govt. / MQ / NRI		If Govt.: Gen / EWS / SC / ST / SEBC / PwD			
12 th Board: CBSE/Gujarat/Others: _____		Medium: _____			

Theory Mark	Physics	Chemistry	Biology	English
Maximum				
Obtained				
Percentage	PCB obtained _____ / PCB Max _____ X100 = _____ %			

Undertaking: I hereby undertake that I have been admitted at BHUMED, and I am hereby submitting the copy of allotment letter along with this form. I also undertake to submit the original admission order stating that I have been allotted BHUMED after completion of admission process. I understand that this is just a student information form and has no legal bidding. I am responsible for submitting true information and valid supporting documents and I shall be responsible for any failure.

Hostel Facility Required: Yes / No

Student's Sign & date: _____ Parent's Sign & date: _____

For Office Use Only

Remarks : _____

Name : _____ Sign & Date : _____

IMPORTANT INSTRUCTION FOR UG (MBBS) STUDENTS

- All the admitted students in Gujarat Adani Institute of Medical Sciences Bhuj, are required to report at the Institute between – 10:30 AM to 01:00 PM & 3:00 PM to 05:00 PM
- Hostel room shall be allotted only after fulfilling all formalities and payment of fees as well as security deposit.

In Original Only:

Sr.	Particulars	(✓ / X)
1	Admission Order (Specify Gujarat Adani Institute of Medical Sciences, Bhuj)	
2	Fitness Certificate (Other than PH Category students)	
3	Fee Receipt from Bank	
4	Free Fee Receipt Card (For Reserve Category-if Applicable)	
5	4 Passport Size Photographs	

In 1 self-Attested set of: (Xerox Copy)

Sr.	Particulars	(✓ / X)
1	HSC Mark Sheet	
2	HSC Passing Certificate	
3	SSC Mark Sheet	
4	SSC Passing Certificate	
5	NEET Mark Sheet with score and percentile	
6	Domicile Certificate, if applicable	
7	School Leaving / Transfer Certificate / Character & Conduct Certificate	
8	Migration Certificate, if applicable	
9	Attempt Certificate	
10	Address Proof (Copy of: Passport, Electricity Bill, BSNL Landline Bill, Ration Card, Driving License, Election Voting ID)	
11	Nationality Certificate (Copy of: Passport, Ration Card, Birth Certificate, Driving License, PAN Card, Aadhar Card)	
12	Caste Certificate (Other than General Category students)	
13	Non-Creamy Layer Certificate (for SEBC Category)	
14	Free Fee Receipt Card (For Reserve Category-if Applicable)	
15	Physical Disability Certificate (Only for PwD Category Students)	
16	Fitness Certificate (Other than PH Category Students)	
17	EWS Certificate (Only for EWS Quota Admission)	
18	Aadhar Card	
19	Medicclaim Policy (if any)	

For any query regarding:

- **Admission / Academics: Please contact: Inquiry Contact No: 9601785059**
- **Hostel, please contact: Mr Dharmesh Panchal – 9099991404**